MEETING AGENDA
Tuesday, May 28, 2019
7:00PM
Town Hall, Meeting Room, 55 Main Street

1. 7:00PM  Call to Order

Selectman Clay reminded residents of the Strategic Planning Retreat on June 13th at 5:50PM at Kimball Farm. RSVP online at: https://westfordma.gov/1108/2019-Strategic-Planning-Retreat

2. 7:01PM  Executive Session to discuss strategy with respect to the Westford Police Association collective bargaining agreement as an open meeting may have a detrimental effect on the Town’s bargaining position. Executive Session to discuss Attorney McCool’s petition to Clerk Magistrate for review of Order of Town of Westford relative to the Gallagher dogs at 10 Wilson Farm Road as an open meeting may have a detrimental effect on the Town’s litigating position.

3. 7:30PM  Pledge of Allegiance

4. 7:32PM  Open Forum/FAQ/Announcements

Westford Girls for a Better Tomorrow to discuss their walk for Habitat for Humanity to be held at the Stony Brook track on Saturday, June 8th

5. 7:35PM  Request from "St. Onge Playground Spruce Up" Team to hold their clean up day at the playground located at 65 Main Street on Saturday, June 15th

   Shailaja and Malvika – Westford Middle School Students

6. 7:40PM  Discuss Stormwater Management strategies relative to credits and abatements with different funding sources and timeline for decision making

   Paul Starratt, P.E. – Town Engineer
   Keith Readling, P.E. – Executive Vice President, Raftelis
   Emily J. Scerbo, P.E. – Senior Technical Specialist, Tighe & Bond

7. 7:50PM  Approved 5-0

Continued to June 11th Board of Selectmen meeting

8. 8:20PM  Update on Oak Hill Road/Route 40 and Dunstable Road/Route 40 Intersection Projects

   Paul Starratt, P.E. – Town Engineer
Update on 66-68 Boston Road

Ebi Masalehdan, property owner, 66-68 Boston Road

The Town is working with property owner regarding several future options for the property and will have an update within the next month or so.

Old/New Business

1. Discuss request by Vanessa Banyas, 178 Main Street, for reconsideration of Town Wide Solid Waste and Recycling Collection Policy and update from Ellen Harde on her progress with securing a collection company for all 16 properties
2. Request by Susan Spuhler to discuss Town Meeting issues
3. Update on construction of the asphalt plant at 540 Groton Road
4. Request to accept gifts from Hanover Company for the following:
   a. $35,000.00 for construction of any sidewalks, including sidewalk along the south side of Littleton Road between Robbins Road and the Red Hat/NETSCOUT driveway
   b. $131,400.00 for offsite transportation improvements, transportation services or other use related to providing services to the residents at the proposed project
5. Request from the Recycling Commission to approve an informational insert in the June real estate tax bill
6. Request from Michael Berlinski, Chair, Energy Committee to appoint Matthew Riegert to fill Noel Almeida’s position of Full Member for a term expiring on June 30, 2019
7. Reorganization of the Board of Selectmen

Approved 5-0: Elizabeth Almeida, Chair. Approved 5-0: G. Thomas Clay, Vice Chair. Approved 5-0: Mark Kost, Clerk

Consent Agenda- Request to approve the following

Farmer Winery License:
1. Applicant: Noel A. Powell, Aaronap Cellars LLC
   Farmers Market Dates: Tuesdays, July 9 to August 27, 2019
   Time: 2:30PM to 6:30PM
   Location: Town Common

Approved 5-0 subject to public safety recommendations

Application for Approval of a Special License:
2. Applicant: Chris Kitchin
   Event: Volleyball Finals
   Location: 79 Powers Road (Nashoba Valley Ski Area volleyball courts)
   Date: 8/17/19 and 8/18/19 (rain date)
   Time: 8/17/19, 9:00AM to 8:30PM
      8/18/19, 10:00AM to 8:30PM

3. Applicant: Dana DeGennaro
   Event: Wine Book Club and Story Time
   Location: 8 Summer Village Road
   Date: 6/30/19 and 7/14/19
   Time: 10:00AM to 7:00PM
4. Applicant: Dana DeGennaro  
   Event: Calypso and Cocktails  
   Location: 10 Summer Village Road  
   Date: 8/10/19  
   Time: **8:00AM to 7:00PM**

5. Applicant: Dana DeGennaro  
   Event: Cancer Fundraiser  
   Location: 8 Summer Village Road  
   Date: 8/30/19  
   Time: **3:00PM to 11:00PM**

   **Town Common and Band Stand Request:**

6. Event: Rally in Support of Reproductive Freedom and Prochoice  
   Applicant: Beth Morrison and Joanne Tingle  
   Date: Sunday, June 9, 2019  
   Time: 6:00PM to 8:00PM

   **Junk Dealers License:**

7. Applicant: New England Clothes Recycling  
   Drop Box Location: Gulf Station, 179 Littleton Road  
   Westford Auto Sales, 341 Concord Road

8. Applicant: Planet Aid Inc  
   Drop Box Location: Dollar Tree, 1 Carlisle Road  
   Childcare Center, 21 Carlisle Road  
   The Willows, 75 Brookside Road  
   Pizzeria Presti, 2 East Prescott Street

9. Applicant: Windward Trading Group, LTD  
   Drop Box Location: VFW, 67 West Prescott Street

   **Banner Request:**

10. Event: Stuff the Jeep for Westford Food Pantry  
    Applicant: Cameron Senior Center, c/o Jennifer Claro  
    Dates: July 23, 2019 to August 2, 2019  
    Location: J.V. Fletcher Library

12. 9:20PM  
   **Minutes for Approval**

   **Approved 5-0**  
   - April 23, 2019 – Regular Session  
   - May 2, 2019 – Dog Hearing

   **Approved 5-0**

   **Not for Release**  
   - April 9, 2019 - Executive Session  
   - April 23, 2019 – Executive Session  
   - May 14, 2019 – Executive Session
13. 9:25PM  Board Reports/Updates
Selectman Peraner-Sweet thanked Mark Kost for serving as Chair and for his leadership

14. 9:30PM  Town Manager’s Report
Approved 5-0
1. Request by Police Chief McEnaney to hire new police officer effective September 9, 2019
2. Discuss Strategic Planning Retreat on June 13th at Kimball Farm
3. Request approval of the following:
   a. Contracts:
   i. Approve Year Two Stormwater Compliance Contract with Tighe and Bond in the Amount of $60,500.00

15. 9:35PM  Correspondence

16. 9:40PM  Adjournment
Board of Selectmen
Correspondence
May 28, 2019

Incoming Correspondence:

| C 01 | 5/8/19 | Letter from Ryan Development, LLC for support of additional liquor licenses |
| C 02 | 5/15/19 | Draft license and informational letter from Ben Lynch, Program Chief of the Waterways Regulation Program for project at 77 Endmoor Road |
| C 03 | 5/16/19 | Letter from Lauren Goldberg congratulating Selectman Peraner-Sweet on the election |
| C 04 | 5/16/19 | Letter from Lauren Goldberg congratulating Selectman Hazelton on the election |
| C 05 | 5/16/19 | Invitation from Innovation Academy Charter School to attend graduation ceremonies |
| C 06 | 5/16/19 | Email from the Westford Stream Team regarding the report for 2018 |
| C 07 | 5/20/19 | Lowell Regional Transit Authority Agenda 5/23/19 |
| C 08 | 5/20/19 | KP Law – Westford Planning Board v. Westford Zoning Board of Appeals |
| C 09 | 5/20/19 | Payless Holdings, LLC – Bankruptcy Filing Notice |

If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact our office at 978-692-5501 extension 1 or email to tmaa@westfordma.gov.