

**Community Center / Mill Works / Recreation Department  
Task Force  
May 23, 2018  
2:00 pm  
Second Floor Meeting Room  
Town Hall, 55 Main Street, Westford MA 01886**

*Charge:*

*Assist with the coordination of the Community Center, Mill Works, and the Recreation Department's missions and programs to avoid overlap and redundancy  
-per Board of Selectmen meeting May 23, 2017*

**AGENDA**

- 1. Review minutes of 4/23/2018 (Ellen Harde prepared) and minute taker for today's meeting**
- 2. Westford Recreation and Mill Works report out on issues/opportunities regarding offerings and related – Sandra Habe and Jim Duane**
- 3. The Roudenbush Community Center, Inc. (TRCCI) to share status of offerings planning and timing – Stephanie Lanzillo**
- 4. Discussion of “strategic brochure of programs” as discussed on 4/23/2018 across Recreation, Roudenbush, library, Cameron Senior Center, etc.**
- 5. Review mission statements of Recreation, Roudenbush, Mill Works**