



**TOWN OF WESTFORD
ECONOMIC DEVELOPMENT COMMITTEE**

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557

Meeting Agenda
Economic Development Committee
Thursday, May 20 2021, at 8:15 A.M.

- I. Call to Order
- II. Administrative Items
 - a. Minutes for this meeting to be taken by Dan Burke
 - b. Welcome aboard new member Tom Kotarakos
- III. Approval of Minutes from 04/15/21 EDC Meeting; acknowledgement of the minutes from the 05/06/21 Special EDC Mtg (non-quorum)
- IV. Approval of EDC Letters of Support to Select Board regarding ATM Warrant Articles 18 & 23
- V. Guest Discussion: Titus Palmer (Westford Real Estate)
- VI. Town Comments & Updates: Jodi Ross, Tom Clay, Jeff Morrissette
- VII. Discussion of Middlesex-3 Grant for regional marketing & B2B campaign (Joan Bennett, et al)
- VIII. Update of "Drive-thru Restaurant" Initiative Activities (Barry, Caterino, Rosenberg)
- IX. Update on 12 N Main (Barry, Nussbum)
- X. Governance/Personnel
 - a. Introduction of prospective new member Cheryl Serpe
- XI. Disposition of Action Items from 04/15/21 Meeting
- XII. Westford Business Association Activities & Perspectives: Paul Playe, Sarah Fletcher, Patti Mason
- XIII. "Capsule" Report on Regional Partnerships & Outside Meetings (M-3, 495/Metrowest, MAPC, GLCC, ...)
- XIV. Discussion of 2021 Work Plan Activities
- XV. New Business/Open Forum
- XVI. Comments, Discussion, Action Items (**Adjourn by 9:45 a.m.**)

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