



TOWN OF WESTFORD
**DIVERSITY, EQUITY AND INCLUSION
COMMITTEE**

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557

COMMUNITY OUTREACH SUBCOMMITTEE MEETING AGENDA

Wednesday, May 19th, 2021

7:00 PM

Meeting will be held virtually via Zoom and will be RECORDED.
Registration instructions for remote attendance are below.

1. 7:00 PM **Call to Order/Recording Reminder**
2. 7:05 PM **Open Forum**
3. 7:20 PM **Review and Approve May 5th, 2021 Meeting Minutes**
4. 7:30 PM **Updates on ongoing actions**

Patricia, Madonna	Coordinate common initiatives with League of Women Voters.
Patricia	Report an update on the food pantry to the full DEI.
Madonna, Patricia, Corinne	Coordinate potential community event ideas. Madonna will continue to reach out to community organizations and people to figure out ways to work with them and get funding.
Omar, Corinne	Creation of an inclusive style guide
Mamatha	Reach out to Jodi Ross and Anita Nguyen to discuss potential outlets and protocols for the committee to publish letters and statements in response to specific events or relevance to the DEI committees.
Joe	Research Equality Act and potential ways DEI might endorse it
All	Think about input for potential recommendation of “vested authority” by the town for the DEI committee. Madonna to reach out to Jenny Kravitz,

5. 8:25 PM **Schedule Next Meeting(s)**
6. 8:30 PM **Adjournment**

To access the virtual meeting remotely:

Register in advance for this meeting with following link:

<https://us02web.zoom.us/join/9876543210>

After registering, you will receive an email confirmation about joining the meeting.