J. V. FLETCHER LIBRARY BOARD OF TRUSTEES
MEETING AGENDA
Monday, May 6, 2019; 7PM
J. V. FLETCHER LIBRARY – Staff Lounge

Guest: Trustee Candidate Alisha Hillam

I. Call to Order [4 seconds]

II. Signing of Trust Fund Warrants [5 minutes]

III. Approval of Minutes [5 minutes] [Bolded minutes in packet] VOTE
   A. March 4, 2019; April 1, 2019 [Amend IX. B]

IV. Acceptance of Treasurer’s Quarterly Report [10 minutes] VOTE

V. Report of the Director [10 minutes]
   A. Warrant Review and Approval VOTE
      1. Warrants Numbered: 19-40 thru 19-45
   B. MPLCP Grant: [within 6 months of Provisional Award announcement from MBLC]:
      1. Accessibility Board submittal by FAA  2. Formal Town Review Process
      3. Re-estimate Costs w/Capital funds  4. Board of Selectmen Vote to put DE on Ballot
      5. Confirm Town Meeting and Ballot Debt Exclusion Question dates

VI. Report of Committees [10 minutes]
   A. Trustee Information Exchange:
      1. Report on April 27 Trustee Symposium [Diercks, Rainville]

VII. Communications [5 minutes]
   A. Correspondence from MBLC re: distribution of second/final State Aid awards

VIII. Unfinished Business [0 minutes]

IX. New Business [15 minutes]
   A. Accept Gift of wool hooked rendering of Library from J. Fallier VOTE
   B. Freedom to View Policy SECOND READING
   C. Schedule New Trustee Orientation

X. Announcements [5 minutes]
   A. Friends’ Liaison Report (Fleckner)
   B. Note upcoming important dates:

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>May 7, 2019</td>
<td>Town Elections</td>
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<tr>
<td>May 18, 2019</td>
<td>Apple Blossom Parade</td>
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<td>May 20-22, 2019</td>
<td>MLA Conference, Framingham</td>
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<td>June 1, 2019</td>
<td>2-4PM Book Club Tea</td>
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<td>June 3, 2019</td>
<td>7PM Full Board</td>
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<td>June 7–9, 2019</td>
<td>Friends Book Sale</td>
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<td>June 10-13</td>
<td>Open til 10pm HS Exam Week Expanded Hours</td>
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<td>June 13, 2019?</td>
<td>Strategic Planning Retreat Date?</td>
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XI. Adjournment [3 seconds]

KC/edr
FRONT ATTACHMENTS:
→ Trustee Board Meeting Dates FY19
→ Trustee Board Calendar
→ Trustee Goals FY19

REAR ATTACHMENTS:
• REPORTS/POLICIES:
  o Leedberg Report on MLS Strategic Planning Workshops
  o Bennett Report on MSLA 2019 Conference
  o Bennett – presenter at “Pippi to Ripley” Conference
• PRESS RELEASES:
  o Library Management Changes Set to be Put into Effect, *Everett Leader*
  o MLA Responses to Everett situation
• PROGRAM FLYERS:
  o Story Walk Garden Party
  o StoryWalk@Community Garden
  o Tween & Teen Advisory Board
  o Adult Nonfiction Book Club: *Salt: A World History*
  o Monthly Knitting Group!
  o English Conversation Circle
  o Ukulele Strum Along
  o ClassiGals
  o Cuba and the “Last“ Baseball season
  o Eat Your Blues Away with Cheryl Major
  o No-Knead Bread Making with Denali Delmar
  o Monday Mystery Book Club 2019
  o Cookbook Book Club 2019: *King Solomon’s Table*
  o Adult Book Discussion Club 2019
  o **May** Westford Job Seekers Network Flyers
• PLANNING DOCUMENTS:
• LSTA GRANT DOCUMENTS:
  o Survey Results
• MPLCP GRANT DOCUMENTS:
  o Memo from MBLC re: provisional grants to fully-funded libraries on WAITLIST
• MISCELLANEOUS: