



**J. V. FLETCHER LIBRARY BOARD OF TRUSTEES
MEETING AGENDA
Monday, May 6, 2019; 7PM
J. V. FLETCHER LIBRARY – Staff Lounge**

Guest: *Trustee Candidate Alisha Hillam*

I. Call to Order [**4 seconds**]

II. Signing of Trust Fund Warrants [**5 minutes**]

III. Approval of Minutes [**5 minutes**] [Bolted minutes in packet] **VOTE**
A. March 4, 2019; **April 1, 2019 [Amend IX. B]**

IV. Acceptance of Treasurer’s Quarterly Report [**10 minutes**] **VOTE**

V. Report of the Director [**10 minutes**] **VOTE**
A. Warrant Review and Approval **VOTE**

- 1. Warrants Numbered: **19-40 thru 19-45**
- B. MPLCP Grant: [within 6 months of Provisional Award announcement from MBLC]:
 - 1. Accessibility Board submittal by FAA
 - 2. Formal Town Review Process
 - 3. Re-estimate Costs w/Capital funds
 - 4. Board of Selectmen Vote to put DE on Ballot
 - 5. Confirm Town Meeting and Ballot Debt Exclusion Question dates

VI. Report of Committees [**10 minutes**]
A. Trustee Information Exchange:
1. Report on April 27 Trustee Symposium [Diercks, Rainville]

VII. Communications [**5 minutes**]
A. Correspondence from MBLC re: distribution of second/final State Aid awards

VIII. Unfinished Business [**0 minutes**]

IX. New Business [**15 minutes**]
A. Accept Gift of wool hooked rendering of Library from J. Fallier **VOTE**
B. Freedom to View Policy **SECOND READING**
C. Schedule New Trustee Orientation

X. Announcements [**5 minutes**]
A. Friends’ Liaison Report (Fleckner)
B. Note upcoming important dates:

May 7, 2019		Town Elections
May 18, 2019		Apple Blossom Parade
May 20-22, 2019		MLA Conference, Framingham
June 1, 2019	2-4PM	Book Club Tea
June 3, 2019	7PM	Full Board
June 7 – 9, 2019		Friends Book Sale
June 10-13	Open til 10pm	HS Exam Week Expanded Hours
June 13, 2019?		<i>Strategic Planning Retreat Date?</i>

XI. Adjournment [**3 seconds**]

KC/edr

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FRONT ATTACHMENTS:

- Trustee Board Meeting Dates FY19
- Trustee Board Calendar
- Trustee Goals FY19

REAR ATTACHMENTS:

- REPORTS/POLICIES:
 - Leedberg Report on MLS Strategic Planning Workshops
 - Bennett Report on MSLA 2019 Conference
 - Bennett – presenter at “Pippi to Ripley” Conference
- PRESS RELEASES:
 - Library Management Changes Set to be Put into Effect, *Everett Leader*
 - MLA Responses to Everett situation
- PROGRAM FLIERS:
 - Story Walk Garden Party
 - StoryWalk@Community Garden
 - Tween & Teen Advisory Board
 - Adult Nonfiction Book Club: ***Salt: A World History***
 - Monthly Knitting Group!
 - English Conversation Circle
 - Ukulele Strum Along
 - ClassiGals
 - Cuba and the “Last” Baseball season
 - Eat Your Blues Away with Cheryl Major
 - No-Knead Bread Making with Denali Delmar
 - Monday Mystery Book Club 2019
 - Cookbook Book Club 2019: ***King Solomon’s Table***
 - Adult Book Discussion Club 2019
 - **May** Westford Job Seekers Network Flyers
- PLANNING DOCUMENTS:
- LSTA GRANT DOCUMENTS:
 - Survey Results
- MPLCP GRANT DOCUMENTS:
 - Memo from MBLC re: provisional grants to fully-funded libraries on WAITLIST
- MISCELLANEOUS: