

**Community Center / Mill Works / Recreation Department
Task Force
April 23, 2018
2:00 pm
Second Floor Meeting Room
Town Hall, 55 Main Street, Westford MA 01886**

Charge:

*Assist with the coordination of the Community Center, Mill Works, and the Recreation Department's missions and programs to avoid overlap and redundancy
-per Board of Selectmen meeting May 23, 2017*

AGENDA

- 1. Review mission of task force and align on completion date**
- 2. Elect Chair and co-chair, as well as minute taker for this meeting**
- 3. Update from new Parks, Grounds and Recreation Director Jim Duane on status of organization and thoughts on program offerings**
- 4. Update from The Roudenbush Community Center, Inc. (TRCCI) on status of program offerings at this time once re-open for business**
- 5. Update from Mill Works on current and anticipated program offerings**
- 6. Go-forward meeting schedule and agenda topics**