

**WESTFORD PUBLIC SCHOOLS**  
**Westford, MA 01886**  
**School Committee Meeting**  
**Date: Tuesday, April 21, 2020**

**MEETING WILL BE HELD VIRTUALLY- INSTRUCTIONS BELOW**

**PUBLIC SESSION**

**6:30 PM 1. CALL TO ORDER**

**6:31 2. ADJOURNMENT to EXECUTIVE SESSION** to discuss Open Meeting Law complaint filed against the School Committee by Jannelle Cioffi, dated March 6, 2020, acknowledgement of the Open Meeting Law complaint, discussion and response to same; votes may be taken. The School Committee will return to Open Session.

**7:00 3. OLD BUSINESS**

1. COVID-19 Update

- a. Curriculum – Remote Learning Plan Update
- b. Student Representatives – Remote Learning Update
- c. Special Education – Remote Learning Update
- d. Financial Updates

*B. Olsen & K. Clery*  
*A. Punreddy & R. Kare*  
*C. Moran*  
*B. Olsen & I. Nilsson*

**7:45 2. Space Utilization in K-2 Schools**

*B. Olsen*

**4. NEW BUSINESS**

**5. APPROVAL REQUESTS**

**8:00 1. Warrant Approvals**  
Payroll Warrant #2043sp dated April 23, 2020  
Expense Warrant #2043SE dated April 23, 2020

**8:05 2. School Committee Meeting Minute Approvals**  
April 6, 2020 Regular Session  
April 13, 2020 Regular Session

Pending Executive Session Minutes:

February 3, 2020 Executive Session	March 6, 2020 Executive Session
February 10, 2020 Executive Session	March 30, 2020 Executive Session
February 20, 2020 Executive Session	April 6, 2020 Executive Session
February 27, 2020 Executive Session	April 13, 2020 Executive Session
March 3, 2020 Executive Session	April 15, 2020 Executive Session

**8:10 6. PERSONNEL UPDATE** as of 4/17/2020

**8:15 7. ADJOURNMENT to EXECUTIVE SESSION** to discuss strategy with respect to collective bargaining and an open meeting may have a detrimental effect on the bargaining position. The Committee will not return to public session.

**Three options available to access the School Committee meeting remotely:**

1. Register to watch the meeting through the Zoom website at: [https://zoom.us/webinar/register/WN\\_tHEfPR2WTcmySe8TcC0X\\_g](https://zoom.us/webinar/register/WN_tHEfPR2WTcmySe8TcC0X_g). After registering, you will receive a confirmation email with a link to join the meeting on your device.

2. Westford CAT will be broadcasting the meeting live on channels 9 (Comcast) and 34 (Verizon). They also will be streaming the video online. Please see their website for more details: [www.westfordcat.org](http://www.westfordcat.org).
3. You may call in and listen on any phone (landline or cellphone) by dialing 646-558-8656 and using the meeting code 757-240-311.