



TOWN OF WESTFORD
BOARD OF SELECTMEN

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557

ACTION TAKEN

REVISED

MEETING AGENDA

Tuesday, April 10, 2018

7:00PM

Town Hall, Meeting Room, 55 Main Street

Selectman G. Thomas Clay participated remotely

1. 7:00PM **Call to Order**
2. 7:00PM **Executive Session**
Pursuant to Massachusetts General Law (MGL) chapter 30A, section 21(a)(4) to discuss the deployment of security personnel or devices, or strategies with respect thereto, as an open meeting may have a detrimental effect on the strategic positioning of the town
- Return to Open Session**
3. 7:30PM **Pledge of Allegiance**
4. 7:32PM **Open Forum/FAQ/Announcements**
Recognize members and managers on the Destination Imagination team for their participation in the Global Competition
-Charudatta "Charu" Khamitkar, coordinator
5. 7:35PM **Public Hearing**
Approved 5-0 National Grid and Verizon New England Inc. petition for the relocation of a pole at 2 Patriot Lane
-Michelle Stacey, National Grid
6. 7:40PM **Request to approve amendment application for a change of manager and for a change of beneficial interest of a Massachusetts General Law (MGL) Chapter 138 Section 12 All Alcohol Common Victualler for the Summer Village Lodge, LLC, 6 Summer Village Road**
Approved 5-0
-Brian Akashian, attorney
7. 7:45PM **Receive an update on the compliance with the Agricultural Preservation Restrictions at 66 Boston Road**
-Ebi Masalehdan, property owner
8. 7:55PM **Consider proposed amendments to the "Carry-In Carry-Out" policy**
Approved 5-0 ~~*-Charles Stark, Chair, Recycling Commission*~~
amendments to policy *-Alan Bugos, Recycling Commission*

-Cynthia Peraner, Recycling Commission
(Updated 4/9/2018 at 1:30PM)

-Jim Duane, Director, Parks, Grounds and Recreation Department

9. 8:10PM **Receive presentation of results from the recreation services community survey and seek permission to proceed with feasibility study**

-Kacy Caviston, Chair, Parks and Recreation Commission

-Chris Barrett, Parks and Recreation Commission

-Jim Duane, Director, Parks, Grounds and Recreation Department

-Robin Haley, Matrix Consulting

BoS suggestions before proceeding with study:

Research surrounding towns' interests;

Research public-private partnerships;

Coordinate with the Community Center/Mill Works/Recreation Department Task Force; and

Do not limit focus to aquatics

10. 8:30PM **Old/New Business**

1. Request to consider forming a new community building study group to gather more public input regarding the proposed Center Building to replace the town center fire station at 51 Main Street

-Ellen Harde, 39 Main Street

BoS did not support forming a new group, but encouraged the Permanent Town Building Committee to have several publicly advertised meetings, and encouraged interested parties to attend these meetings

Approved 5-0

2. Request approval from the Community Center/Mill Works/Recreation Department Task Force to appoint Stephanie Lanzillo, as a representative from The Roudenbush Community Center Inc., with a term to expire June 30, 2020

Approved 5-0

3. Request to discharge the Plastic Bag Regulation Working Group as they have completed their charge

Approved 5-0

4. Request to approve 2018 Town Election Warrant to be held May 1, 2018

11. 8:50PM **Consent Agenda- Request to approve the following**

Special License Request

Event: 2nd Annual Westford Youth Lacrosse Beer & Wine Tasting Fundraiser

Applicant: Richard Harris, 8 Indigo Lane

Location: First Parish Church, 48 Main Street

Date: April 28, 2018

Times: 6:00PM to 10:00PM

Special License Request

Event: Graduation Party

Applicant: Robert A. Fitton

Location: Stonybrook Fish & Game, 128 Lowell Road

Date: June 3, 2018

Times: 1:00PM to 7:00PM

Approved 5-0
subject to
public safety
recommendations

Approved 5-0
subject to
public safety
recommendations

Special License Request

Event: Birthday Party

Applicant: Robert Simard Jr.

Location: Stonybrook Fish & Game, 128 Lowell Road

Date: May 27, 2018

Times: 1:00PM to 6:00PM

Banner Request

Event: Westford Junior Ghosts Final Registration, June 16, 2018

Applicant: Thomas Kane

Banner Location: J.V. Fletcher Library

Banner Dates: June 9-19, 2018

12. 8:55PM

Board Reports/Updates

13. 9:00PM

Town Manager's Report

June 21, 2018

Approved 5-0

1. Determine date for Strategic Planning Retreat

2. Request to expend \$2,475 from the Lease of Town Buildings (Roudenbush Buildings) Revolving Account for the repair of leaking sewage lines at the Frost School

3. Request approval of the following:

a. Contracts:

i. Tighe & Bond for Professional Engineering Services for the Vine Brook Water System Replacement Project in the amount of \$97,200

ii. Baystate Regional Contractors for the Westford Academy Wastewater Treatment Facility Upgrade Project in the amount of \$499,361

b. Purchase Orders:

i. Motorola Solutions for a radio repeater system for the Fire Department in the amount of \$22,821.30

ii. Colonial Municipal Group for a Captain's vehicle for the Fire Department in the amount of \$28,600

iii. Duggan Vehicle Equipment, Inc. for the outfitting of the new Captain's vehicle in the amount of \$15,200

Approved 5-0

14. 9:05PM

Correspondence

15. 9:10PM

Adjournment

**Board of Selectmen
Correspondence
April 10, 2018**

Outgoing Correspondence:

C 01 03/28/18 Notice of public hearing to abutters for a proposal to relocate the pole located on Patriot Lane

Incoming Correspondence:

C 02 03/26/18 Landfill gas monitoring report for 1st quarter 2018 from John E. Murphy, Stantec Consulting Services Inc.

C 03 03/27/18 Verizon news release for unveiling “public safety private core”

C 04 03/27/18 Remedial Monitoring Reports for Perchlorate Disposal Sites for February 2018 from Woodward & Curran

C 05 03/30/18 Northern Middlesex Council of Governments (NMCOG) notice of second Request for Proposals (RFP) for District Local Technical Assistance (DLTA) funds

C 06 03/30/18 Comcast Xfinity TV changes notice

C 07 03/30/18 Westford Council on Aging Newsletter April 2018

C 08 04/02/18 Federal Energy Regulatory Commission (FERC) order approving extension of time to install upstream eel passage related to Pepperell Hydro Company LLC

C 09 04/02/18 Notice of Insurance Commissioner’s verified complaint requesting appointment of liquidator for Minuteman Health, Inc. (MHI)

C 10 04/03/18 *The Beacon*, April 2018, Massachusetts Municipal Association

C 11 04/04/18 Citizens’ Housing and Planning Association (CHAPA) report of refinancing requests and resales coordination for monitored affordable homes in 2017

*If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact
Greg Johnson 978-692-5501 extension 1 or email to gregjohnson@westfordma.gov.*