



TOWN OF WESTFORD  
BOARD OF SELECTMEN

TOWN HALL  
55 Main Street  
WESTFORD, MA 01886  
Telephone (978) 692-5501 Fax (978) 399-2557



# Action Taken

## MEETING AGENDA

Friday, April 3, 2020

8:00AM

Meeting will be held virtually

1. 8:00AM **Call to Order**
2. 8:00AM **Pledge of Allegiance**
3. 8:02AM **Executive Session**  
To consider approving an Emergency Paid Sick Leave Policy and an Emergency Family and Medical Leave Policy, in response to the Families First Coronavirus Response Act (“FFCRA”), which includes the Emergency Paid Sick Leave Act (“EPSLA”) and the Emergency Family and Medical Leave Expansion Act (“EFMLA”), enacted by the United States Congress as a result of the Coronavirus pandemic, as an open session may have a detrimental effect on the town’s bargaining position
4. 8:30AM **Return to Open Session**
5. 8:30AM **Request to approve an Emergency Paid Sick Leave Policy and an Emergency Family and Medical Leave Policy effective immediately**  
**Approved both policies 5-0 including first responders, subject to future consideration**
6. 8:35AM **Consider waiving the late fee by extending the grace period deadline for dog licensing to July 1, 2020 – Patty Dubey, Town Clerk**  
**Approved 5-0**
7. 8:40AM **Consent Agenda – Request to approve the following:**  
Banner Request:  
Event: Awareness related to the Coronavirus  
Applicant: Westford Fire Department  
Location: Fletcher Fire Station 1, 65 Boston Road  
**Approved 5-0**
8. **Adjournment**

**Two options available to access the Board of Selectmen meeting remotely:**

1. Register to watch the meeting through the GotoWebinar website at:  
<https://attendee.gotowebinar.com/register/1374937497487457804>  
After registering, you will receive a confirmation email.

There are basic instructions on how to use GoToWebinar available at:  
[www.youtube.com/watch?v=IQ3Xwwgbd8Y](http://www.youtube.com/watch?v=IQ3Xwwgbd8Y).

2. WCAT will be broadcasting the meeting live on channels 9 (Comcast) and 34 (Verizon). They also will be streaming the video online. Please see their website for more details:  
[www.westfordcat.org](http://www.westfordcat.org).