

WESTFORD PARKS & RECREATION COMMISSION
AGENDA – Draft
Monday, April 3, 2017
6:30PM
22 Town Farm Road

- 6:30PM I. Approval of the Agenda**
6:32PM II. Open Forum – Citizen Participation

This portion of the meeting is for citizens to communicate ideas or concerns to the commission regarding parks and recreation issues WHICH ARE NOT RELATED TO SPECIFIC ACTION ITEMS on the agenda. Speakers are limited to 10 minutes. Individuals desiring more time should contact the Commission Chair two weeks prior to the next scheduled meeting to request to be placed on the agenda. The public is encouraged to comment on the need for parks and recreation programs and facilities, as they perceive them.

- 6:40PM III. Approval of Meeting Minutes**
- 6:50PM IV. Requests**
 A. Refund B. Reimer
 B. Forge Beach Filming – S. O’Donnell
- 7:00PM V. Annual Town Meeting – Review**
 A. Feasibility Study
 B. BOS - Roudenbush
- 7:10PM VI. RFP Consultant for Survey**
 A. Review Responses
 B. Determine Recommendation for Award
- 8:30PM VII. Reports - updates**
- 8:15PM VIII. Old Business**
- 8:25PM IX. New Business**

Next Meeting Date – Monday, May 1 at 22 Town Farm Road

Meeting Adjourned

Conflict of Interest Law website: www.mass.gov/conflict-of-interest-law-online-training-programs.html

Public Records Law website: www.sec.stat.ma.us/pre/pref/guide/pdf