



**TOWN OF WESTFORD
DIVERSITY, EQUITY AND INCLUSION
COMMITTEE**

TOWN HALL
55 Main Street
Westford, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557

MEETING AGENDA

Wednesday, March 29, 2023

7:00 PM

Meeting will be held virtually via Zoom and recorded. Registration instructions for remote attendance are below.

1. 7:00 PM **Call to Order**
2. 7:00 PM **Open Forum**
3. 7:20 PM **Updates from working groups**
 - Liaisons to WPS DEI Team
 - Communication / outreach to WPD Working Group
 - Indigenous Peoples' Day Working Group
4. 7:50 PM **Discussion on other DEI activities: hiring, recruitment and community outreach or events**
5. 8:05 PM **Update on DEI budget/funds and discuss any committee needs**
6. 8:15 PM **Discuss proposal of DEI Committee Chair Election for April meeting and DEI open member seats**
7. 8:30 PM **Meeting Minutes**
 - Discuss any outstanding minutes
 - Approve past meeting minutes
8. 8:35 PM **Confirm Next Meeting Date**
 - Last Wednesday of the month: April 26th
9. 8:40 PM **Adjournment**

To access the virtual meeting remotely:

All members of the public are invited to a Zoom meeting.

When: Mar 29, 2023 07:00 PM Eastern Time (US and Canada)

Topic: Diversity, Equity and Inclusion Committee Meeting

Register in advance or at any time prior to the conclusion of this meeting by accessing the following link on your computer, smart phone or tablet:

https://westfordma-gov.zoom.us/webinar/register/WN_NjJujmWgSYiAODMJYD91Mw

Registration requires only that you provide a name and E-mail address.

After registering, you will receive a confirmation email containing information about joining the meeting and you will be provided with immediate access if the meeting is already in progress.

Please be advised this open meeting may be broadcast live via WCAT and recorded for playback online, video-on-demand viewing at <https://cloud.castus.tv/vod/westfordcat/?page=HOME>. Attendees are reminded that by attending this meeting, you consent to your likeness and audio being used and rebroadcast by WCAT, or by the Town.

If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact our office at 978-692-5501 extension 1 or email to tmaa@westfordma.gov.