



TOWN OF WESTFORD
BOARD OF SELECTMEN

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557

REVISED
MEETING AGENDA

Tuesday, March 28, 2017

7:00PM

Town Hall, Meeting Room, 55 Main Street

1. 7:00PM **Call to Order**
2. 7:00PM **Joint Executive Session with the Board of Health:**
To discuss strategy with respect to threatened litigation with Newport Materials LLC and 540 Groton Road LLC, as an open session may have a detrimental effect on the litigating position of the town

Return to Open Session

3. 7:30PM **Pledge of Allegiance**
4. 7:32PM **Open Forum/FAQ/Announcements**
Recognize Christopher O'Neil, Special Olympian, for winning the bronze medal in the Advanced Super-G slalom skiing event at the Special Olympics World Winter Games in Schladming, Austria
5. 7:35PM **Public Hearing**
Request to approve a new Massachusetts General Law Chapter 138 Section 12 Wine & Malt general on premises license application from Chodowychi Recreation, Inc., doing business as Westford Swim and Tennis Club, 250 Littleton Road
-Michael Shyjan, applicant
6. 7:40PM **Consider request from Board of Health to retain balance of legal funds for Newport Materials issues**
7. 7:55PM **Consent Agenda- Request to approve the following**
Banner Request
Event: Strawberries N Arts Festival
Applicant: Jess Anderson, FPCU Westford
Banner Dates: June 10-20, 2017
Banner Location: First Parish Church

Town Common and Bandstand Request
Event: Strawberries 'N Arts Festival
Date: June 17, 2017

Applicant: Jess Anderson, FPCU Westford
Times: 6:00AM to 6:00PM

Town Common Request

Event: Easter Egg Hunt

Date: April 8, 2017

Applicant: Yang Ji, Chinese Family Network

Times: 3:30PM to 4:30PM

8. 8:00PM

Old/New Business

1. Request from the Cemetery Commission to appoint William Rogers as a full member with a term to expire June 30, 2020
2. Request from the Parks and Recreation Commission to appoint Michael Sawyer as a full member with a term to expire June 30, 2020

9. 8:05PM

Board Reports/Updates

10. 8:10PM

Minutes for Approval

For Release

March 2, 2017 - Regular Session, Joint Session with Finance Committee

11. 8:15PM

Town Manager's Report

1. Report on the Parks and Recreation Commission's possible interest in the use of the Roudenbush Community Center building at 65 Main Street and request direction on the Request For Proposals process
2. Request to approve the following contracts:
 - a. TEC, Inc. for transportation peer review services for Spalding Hill Estates in the amount of \$6,000
 - b. MDM Transportation Consultants, Inc. for transportation peer review services for Two Robbins Apartment Homes in the amount of \$8,400
 - c. Tighe & Bond for civil and stormwater peer review services for Two Robbins Apartment Homes in the amount of \$4,800
 - d. Winslow Architects, Inc. for architectural peer review services for Two Robbins Apartment Homes in the amount of \$4,000
 - e. Community Opportunities Group for fiscal impact assessment peer review for Two Robbins Apartment Homes in the amount of \$7,000
 - f. [Classic Construction & Development Corporation for the construction of a combined dispatch center in the amount of \\$578,500, contingent upon a complete review of all bids by Context Architecture and Vertex](#)

-Tom Mahanna, Chair, Permanent Town Building Committee

12. 8:20PM

Correspondence

13. 8:25PM

Adjournment

**Board of Selectmen
Correspondence
March 28, 2017**

Outgoing Correspondence:

- | | | |
|------|---------|--|
| C 01 | 3/10/17 | Letter of Support to Gloria Gilbert for 2017 Farmer's Market Promotion Program (FMPP) |
| C 02 | 3/21/17 | Letter to Jonathan Sclarsic, Asst. Attorney General, Director, Division of Open Government, regarding open meeting law application to working groups |

Incoming Correspondence:

- | | | |
|------|---------|--|
| C 03 | 3/10/17 | Xfinity Comcast Policies and Procedures and channel line-up |
| C 04 | 3/13/17 | E-Mail from Kevin Sullivan, Project Manager, Mass. School Building Authority, regarding revised total budget spreadsheets for the second amendment of the Norman Day and John Robinson School Projects |
| C 05 | 3/15/17 | Federal Energy Regulatory Commission Order Granting Extension of Time Pursuant to Article 405 for Pepperell Hydro Company LLC on the Nashua River |
| C 06 | 3/15/17 | Northern Middlesex Council of Governments notice of meeting for March 15, 2017 |
| C 07 | 3/20/17 | Letter from Chris Yule, Yule Development Co. Inc., regarding 35 Town Farm Road Request For Proposals |
| C 08 | 3/20/17 | Notice of meeting for the Lowell Regional Transit Authority |
| C 09 | 3/20/17 | Department of Environmental Protection Issuance of Chapter 91 Waterways License to Walter Murphy of 15 Pond Road for Long Sought for Pond |
| C 10 | 3/20/17 | Massachusetts Office on Disability announcement of Municipal Americans with Disabilities Act (ADA) Improvement Grant Program application |
| C 11 | 3/21/17 | John Murphy, Stantec Consulting Services Inc., report on the raw drinking water wells adjacent to former landfill |
| C 12 | 3/23/17 | Greater Lowell Chamber of Commerce notice of municipal breakfast speakers presenter package |

*If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact
Greg Johnson 978-692-5501 extension 1 or email to gregjohnson@westfordma.gov.*