

**WESTFORD PUBLIC SCHOOLS
SCHOOL COMMITTEE
MEETING AGENDA
March 27, 2023**

Location: Millennium's Conference Room B

The School Committee welcomes community members to attend meetings and to speak on matters within its purview. To promote equitable opportunities to be heard, speakers will be limited to two minutes in their comments. The overall duration of the public comment period will be predetermined on the meeting agenda but may be extended at the discretion of the Chair. If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact our office at 978-692-5501 extension 1 or email to tmaa@westfordma.gov.

All members of the public are invited to participate remotely (including public comment) by joining the meeting via Zoom on a computer, smartphone, or tablet at <https://us02web.zoom.us/j/84939859723?pwd=WkM3cit3cHVyb2c3Nm9jQndrNnpsQT09>.

Please be advised this open meeting may be broadcast live via WestfordCAT and/or recorded for playback online. Attendees are reminded that by attending this meeting, you consent to your likeness and audio being used and rebroadcast by WestfordCAT.

This meeting may also be viewed on CATV by tuning into the Education Channel 99 (Comcast) or 33 (Verizon), and maybe viewed live on their YouTube channel at <https://www.youtube.com/c/WestfordCAT>.

Note: The School Committee agenda is based on an estimated timeline. Please plan attendance accordingly.

6:30 PM

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE

6:31 2. ADJOURNMENT to EXECUTIVE SESSION to review School Committee Executive Session minutes dated **dated** 3/13/2023, and to discuss strategy with respect to Units A, B, C, and E collective bargaining, as an open meeting may have a detrimental effect on the bargaining position. The Committee will return to Public Session.

7:00 RETURN TO PUBLIC SESSION

7:01 3. CONSENT AGENDA – Vote Required

1. Meeting Minutes: 3/6/2023, 3/13/2023 and 2/27/2023

2. Warrants

Payroll Warrant #2339sp dated 3/30/2023

Expense Warrant #2339SE dated 3/30/2023

3. Other

- Monthly Budget Transfers
- Status of General Fund
- Acknowledgement of review and continued non-disclosure of School Committee executive session minutes **dated** 3/13/2023 under the Open Meeting Law
- 4/27-29/2023 Overnight Field Trip to PA: Boys' Distance Medley Relay Qualifying Event for Nationals

7:05 4. PUBLIC COMMENT

7:10 5. INFORMATIONAL UPDATES

1. Superintendent/Assistant Superintendent
2. School Committee
3. Student Representatives

6. BUSINESS

7:25 1. School School Nursing Department - Annual Update

J. Mitchell

7:40 2. School Guidance Department - Annual Update

L. Clark

8:05 3. Potential Statement of Interest (SOI) to the Massachusetts School Building Authority (MSBA)

SMMA Team

Master plan consultants, SMMA, will present to the committee their recommendation, based on their facility analysis, for a potential submission to the MSBA of an SOI for Westford Public Schools. Possible committee vote at 4/10/23 meeting, as SOI submissions for this year's MSBA cycle are due on 4/14/23.

7. PERSONNEL UPDATE as of April 6, 2023

8:40 8. ADJOURNMENT