



TOWN OF WESTFORD  
BOARD OF SELECTMEN

TOWN HALL  
55 Main Street  
WESTFORD, MA 01886  
Telephone (978) 692-5501 Fax (978) 399-2557

**ACTION TAKEN**

**MEETING AGENDA**

Tuesday, March 27, 2018

7:30 PM

Town Hall, Meeting Room, 55 Main Street

Selectman J. Scott Hazelton was absent

1. 7:30PM **Call to Order**
2. 7:30PM **Pledge of Allegiance**
3. 7:32PM **Open Forum/FAQ/Announcements**
  1. Recognize Richard “Chip” Barrett, Highway Superintendent, as a Top Ten Public Works Leader by the American Public Works Association
  2. **Ellen Harde, 39 Main Street:**
    - a. Inquired if any update was planned regarding the former Drew Gardens property at 66 Boston Road. Selectman Andrea Peraner-Sweet replied an update would be considered for a future Board of Selectmen agenda
    - b. Recognized that town meeting voted to proceed, but requested the board consider forming a new community building study group to gather more public input regarding the proposed Center Building to replace the town center fire station at 51 Main Street. Selectman Andrea Peraner-Sweet responded that the board would consider adding to a future agenda
4. 7:35 PM **Public Hearing**

Examine complaints from Westford Animal Control Department for nuisance/dangerous dogs located at 5 Grassy Lane and consider enforcement action in accordance with Massachusetts General Law Chapter 140 Section 157  
*-Meg Mizzoni, Animal Control Officer*

Approved 3-1  
MK recused

Accepted the recommendations from Meg Mizzoni, Animal Control Officer:

  1. The dogs owned by the Halios should not be let outside without supervision
  2. Signs should be placed at the Lakeside Association conservation/private-way property alerting that all dogs must be leashed
  3. Signs should be placed at the Lakeside Association conservation/private-way properly marking its boundaries
5. 7:55PM **Request to approve Compliance Certificate for the sale of affordable housing located at 10 Groton Road, Unit D4**

Approved 4-0  
*-Aleta Manugian, attorney*

6. 8:00PM **Old/New Business**  
*Continued to 4/10*
1. Request to approve the installation of traffic warning signals on Boston Road for the new Boston Road Fire Station  
*-Tom Mahanna, Chair, Permanent Town Building Committee*
  2. Clarify the charge of the FY19 Tax Classification Research Group  
*-G. Thomas Clay, Selectman*

7. 8:10PM **Consent Agenda- Request to approve the following**  
*Approved 4-0 subject to public safety recommendations*
- Town Common Request  
Event: Easter Egg Hunt  
Applicant: Yang Ji, Chinese Family Network  
Date: March 31, 2018  
Times: 10:30AM to 11:45AM

8. 8:15PM **Minutes**  
*Approved 4-0*
- For Approval, Not For Release  
Executive Session – February 13, 2018  
Executive Session – February 27, 2018

9. 8:20PM **Board Reports/Updates**

10. 8:25PM **Town Manager's Report**  
*Approved 4-0*
1. Request to expend \$2,403 from the Lease of Town Buildings (Roudenbush Buildings) Revolving Account for the replacement of the fire alarm radio box located at the Frost School
  2. Request approval of the following:
    - a. Contracts/Agreements:
      - i. MailFinance, Inc. via NeoPost for town hall postage machine lease and services for 3-years in the amount of \$7,131.24
      - ii. Levin, Papantonio, Thomas, Mitchell, Rafferty & Proctor, PA and KP Law, PC for an Opioid Litigation Services Agreement on a contingent fee basis to pursue all civil remedies against those in the chain of distribution of prescription opiates responsible for the opioid epidemic
      - iii. Massachusetts School Building Authority Project Funding Agreement and Project Budget for the Abbot Elementary School Accelerated Repair Project
      - iv. Massachusetts Electric Company d/b/a National Grid for the purchase of street lights in the amount of \$37,129.20
    - b. Purchase Orders:
      - v. Dennis K. Burke, Inc. for gas and diesel fuel for the Highway Department in the amount of \$17,890.96
      - vi. Colonial Municipal Group for a 2018 Ford Interceptor for the Police Department in the amount of \$34,667.55
      - vii. Colonial Municipal Group for 2018 Chevy Tahoe for the Police Department in the amount of \$49,891.50

11. 8:30PM **Correspondence**  
12. 8:35PM **Adjournment**

**Board of Selectmen  
Correspondence  
March 27, 2018**

**Outgoing Correspondence:**

C 01	3/06/18	Green Communities Grant Application
C 02	3/19/18	Notice of Hearing for nuisance or dangerous dog to Jeffrey Halio

**Incoming Correspondence:**

C 03	3/09/18	Greater Lowell Chamber of Commerce invite to Annual Breakfast
C 04	3/12/18	Massachusetts Department of Environmental Protection (MassDEP) tentative approval of waterways license application for draft waterways simplified license for Ralph Malboeuf, 56 Lake Shore Drive South
C 05	3/12/18	Letter from Sandra Fava, 22 Lawson Road, of dog incident
C 06	3/12/18	Lowell Hydroelectric Project relicensing pre-application document information questionnaire
C 07	3/12/18	Verizon Fios TV listing
C 08	3/12/18	Comcast Xfinity Annual Notice
C 09	3/12/18	Comcast Xfinity TV changes
C 10	3/15/18	Northeast Association of Realtors invite to Annual Legislative Meet & Greet
C 11	3/15/18	Planning Board public hearing notice of consideration of application of Bill and Lindsey Campbell for a Definitive Subdivision Plan Review
C 12	3/16/18	Jeffrey Blake, KP Law, Answer of Defendant regarding Tadmuck Meadows Condominium v. Lauren Montisanti, et al
C 13	3/19/18	Friends of the J.V. Fletcher Library membership drive 2018 donation request
C 14	3/19/18	Lowell Regional Transit Authority (LRTA) notice of meeting for March 22, 2018
C 15	3/19/18	Northern Middlesex Council of Governments (NMCOG) notice of meeting for March 21, 2018
C 16	3/19/18	UMass Lowell <i>Newsline</i> for March 2018
C 17	3/21/18	Organization of Nurse Leaders (ONL) and American Nurses Association (ANA) Massachusetts letter in opposition to mandated nurse staffing levels proposed ballot question
C 18	3/22/18	Jeffrey Halio, 5 Grassy Lane, letter regarding dog incident

*If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact  
Greg Johnson 978-692-5501 extension 1 or email to [gregjohnson@westfordma.gov](mailto:gregjohnson@westfordma.gov).*