MEETING AGENDA
Tuesday, March 26, 2019
7:30PM
Town Hall, Meeting Room, 55 Main Street

Selectman Clay absent

1. 7:30PM Call to Order

2. 7:30PM Pledge of Allegiance

3. 7:32PM Open Forum/FAQ/Announcements
   - Selectman Kost gave a special thank you to Town Manager Jodi Ross and town staff for outstanding preparation for Annual Town Meeting.
   - Selectman Hazelton thanked WestfordCat for their exceptional coverage of Annual Town Meeting.
   - Bill Harman inquired if he could be allowed to speak about town meeting in particular Article 16 and non-binding resolutions during the Town Meeting discussion.
   - John Cunningham found it disquieting to use motions to dismiss an article, which limited debate and discourages citizen petitions.
   - Jim Antonelli was disconcerted about the lack of debate.
   - Bob Price had concerns with the use of the consent agenda during Annual Town Meeting – voters were confused and did not have time to review articles and ask questions.
   - Selectman Kost asked to have the Moderator in to a future meeting to discuss these concerns.

4. 7:35PM Request from Westford Academy administration to temporarily lift the one-way traffic restriction on Patten Road
   Approved 4-0
   Temporarily until end of 2019 school year as soon as the schools can coordinate signs, notifications - with residents and schools to report back to BoS in June
   Jim Antonelli, Principal Westford Academy

5. 7:50PM Presentation of Roudenbush Community Center Playground Renovation Project and request to proceed with the project
   Subject to BOH review and approval of the surface materials to be utilized
   Michelle Sullivan, TRCCI Executive Director & Diane Wood, Volunteer

6. 8:05PM Discuss Stormwater Management funding options
   Continued to BoS meeting on April 9, 2019

BoS Action Taken 3/26/19
7. 8:35PM
Old/New Business
Approved charge 4-0
1. Update from the Energy Committee and request to amend their Charge –
   Mike Berlinski, Chair
2. Recap and any follow-up details from March 23, 2019 Annual Town
   Meeting
   - Bill Harman shared his thoughts with the board regarding the APR
     at 66-68 Boston Rd, whether if they choose to amend it, will they
     follow Article 97.
   - Selectman Almeida asked to have Ebi Masalehdan back to present
     his agricultural plan and have the Selectmen relay their
     expectations to him, and have the Town Manager research any
     code violations of the unoccupied farm stand and green house.
   - BoS discussed motion to dismiss was used to cut off debate. Town
     Manager to investigate with Town Counsel whether town meeting
     rule or bylaws are needed to prevent this in the future.

   Continued to April 23, 2019
   3. Consider next steps for 35 Town Farm Road property
   4. Approve letter to Yule Development, Inc. regarding termination of lease
      payments on June 30, 2019 to Millworks, for leased space at 22 Town
      Farm Road

8. 9:05PM
Consent Agenda- Request to approve the following
Application for Approval of a Special License
1. Event: Fundraiser
   Applicant: Friends of East Boston Camps - Denise Brunelle
   Date: June 8, 2019
   Time: 5:00PM to 11:00PM
   Location: East Boston Campground

   Approved 4-0
   subject to public safety

2. Event: Easter Egg Hunt
   Applicant: Orange Theory Fitness
   Date: April 20, 2019
   Times: 1:00PM to 3:00 PM

9. 9:10PM
Minutes for Approval
For Release
Approved 4-0
   • March 12, 2019 – Regular Session

10. 9:15PM
Board Reports/Updates
   • Selectman Hazeldon announced that there will be an open position on
     Permanent Town Building Committee (PTBC) as Karen Cavanagh
     resigned. The BoS thanked her for her years of service.
   • Selectman Almeida announced that there is a meeting of the 63 Main
     St Task Force on Monday night at the Fletcher Fire Station 1 at
     7:00pm.
11. 9:20PM  **Town Manager’s Report**

Approved 4-0

1. Request to approve FY20 non-union pay classification plan
2. Request approval of the following:
   a. Contracts:
      i. Clean Harbors for the May 18, 2019 Hazardous Waste Collection not to exceed $12,000
      ii. Mills Whitaker Architects, LLC for Design Services for the restoration/remediation of the J.V. Fletcher Library historic Greek Revival windows in the amount of $17,000
      iii. Construction Phase Services Contract Amendment to TEC, Inc. for the Dunstable Road Intersection Project in the amount of $31,160
      iv. Maria Lucci for Substance Abuse Counseling not to exceed $2,300
   b. Purchase orders:
      i. CXtec for network equipment in the amount of $43,220

12. 9:25PM  **Correspondence**

13. 9:30PM  **Adjournment**
Board of Selectmen
Correspondence
March 26, 2019

Outgoing Correspondence:

Incoming Correspondence:
IC 01  2/21/19  2019 Economic Development Committee Work Plan
IC 02  3/08/19  Xfinity Annual Notice
IC 03  3/13/19  Fios TV Listings
IC 04  3/13/19  Planning Board Notice of Decision – 22 Town Farm Rd

If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact our office at 978-692-5501 extension 1 or email to tmaa@westfordma.gov.