



**TOWN OF WESTFORD
ECONOMIC DEVELOPMENT COMMITTEE**

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557

Meeting Agenda
Economic Development Committee
Thursday, March 22, 2018 at 8:15 A.M.
Westford Town Hall
2nd Floor Main Conference Room

- I. Call to Order/Announcements
- II. Approval of Minutes of 1/18/18 and 2/15/18 EDC Meetings
- III. Administrative Items
 - a. Minutes for this meeting to be taken by Christina Sacco
- IV. 8:15 – 9:00 a.m. Welcome Jay Donovan, Assistant Director, Northern Middlesex Council of Governments (NMCOG)
Discuss the eleventh round of DLTA funds for DLTA XI projects:
 - a. Develop specific task-oriented implementation strategies based upon results of the 2015 EDSAT program
 - b. Support prompt and predictable permitting through the Chapter 43D Expedited Permitting Program for Economic Development projects
 - c. Ways to reduce “time to market” by expediting and streamlining permitting approval process
 - d. Develop a Commercial/Industrial attraction policy
- V. 9:00 – 9:30 a.m. Welcome Stephanie Cronin, Executive Director, Middlesex 3 Coalition
 - a. Discuss upcoming meeting “What’s Happening in Westford”
 - b. Scheduled for May 11, 2018 at 8:30 am
 - c. Hosted by Netscout, 310 Littleton Road, Westford, MA 01886
 - d. Potential topics: Updates on Town of Westford, EDC, WBA, Netscout
- VI. Update from the 4th Annual Town Manager’s Meeting held on March 1st at Juniper Networks
- VII. Status on discussion re traffic signal at Westford Valley Marketplace service road between 1 and 2
 - a. Meeting today at 1:00 pm with Town Engineer, Town Manager, DLUM, MassDOT, Wilder Representative, USB, and EDC to open discussions on mitigating safety concerns
- VIII. BOS appointed 11 members to the “FY19 Tax Classification Research Group on 2/27/18
 - a. Includes Ron Caterino representing EDC with Tom Barry as Alternate. First meeting on April 3, 2018.
- IX. 2018 EDC Work Plan coordination and assignments
- X. Westford Business Association Update (Patti Mason)
- XI. 12 North Main Street Task Force Update (Eli Demetri)
- XII. 9:45 a.m. Welcome Melissa Robbins, Esq. (Deschenes & Farrell, P.C.) re: Total Outdoors billboard permitting along Route 495 in Westford
- XIII. New Business
- XIV. Comments, Discussion, Action Items, **Adjourn (by 10:00 a.m.)**