



**TOWN OF WESTFORD
BOARD OF SELECTMEN**

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557

MEETING AGENDA

Tuesday, March 20, 2018

7:30PM

Town Hall, Meeting Room, 55 Main Street

1. 7:30PM **Call to Order**
2. 7:30PM **Pledge of Allegiance**
3. 7:32PM **Open Forum/FAQ/Announcements**
4. 7:35PM **Request to approve youth road safety program initiative by Girl Scout Troop 86145**
-Sarah Nolan, Troop 86145 leader
5. 7:45PM **KP Law request for the Board of Selectmen to consider joining a consortium of local and national law firms to assist in the recovery of municipal costs resulting from the opioid crisis on behalf of Massachusetts municipalities**
-Gregg Corbo, KP Law
6. 7:55PM **Request to require removal of fence from Right-of-Way at 5 Koala Bear Lane**
-Walter and Karen Pawlewicz, 8 Koala Bear Lane
7. 8:10PM **Annual Town Meeting – March 24, 2018**
 1. Review new information regarding previously voted articles:

ARTICLE 15: Authorize Revolving Funds	<i>Town Manager</i>
ARTICLE 19: Authorization for the Board of Selectmen to petition the General Court for special legislation authorizing the Town of Westford to establish a Real Property Exemption for Disabled Persons	<i>Board of Selectmen</i>

2. Review and vote on the following articles:

ARTICLE 20: Authorization for the Board of Selectmen to petition the General Court for special legislation authorizing the Town of Westford to establish a means tested senior citizen property tax exemption	<i>Board of Selectmen</i>
ARTICLE 21: Payment in Lieu of Tax Agreement – Westford Solar Holdings LLC, and Westford Solar Holdings II LLC, Located at 10 Commerce Way, Map 48-11.234	<i>Board of Selectmen</i>
ARTICLE 25: Adopt a Bylaw to Regulate the Retail Use of Single-use Plastic Checkout Bags	<i>Citizens' Petition</i>

3. Selectmen discuss wording and vote on any proposed ballot questions

8. 8:40PM

Old/New Business

1. Request to approve CrossTown Connect Taxi Initiative’s one-year pilot program
-Jennifer Claro, Cameron Senior Center Director
2. Request to approve the installation of traffic warning signals on Boston Road for the new Boston Road Fire Station
-Tom Mahanna, chair, Permanent Town Building Committee
3. Request approval of a Local Initiative Program Certificate of Compliance for 100 Nutting Road Unit E4
4. Clarify the charge of the FY19 Tax Classification Research Group
-G. Thomas Clay, Selectman
5. Request to approve charge and appoint members to the “Merrill Quarry Task Force”:
Board of Selectmen Elizabeth Almeida
Conservation Commission Eric Fahle
Planning Board To be determined at PB meeting 3/19
Board of Health Joanne Belanger
Finance Committee Shankar Hegde
Public safety Victor Neal
Town Manager’s Office Eric Heideman
Residents-At-Large (2) Kathy Bruno
Flavio Fernandes
6. Request from the Town Clerk to appoint election officers for terms to expire July 31, 2018

9. 8:55PM

Consent Agenda- Request to approve the following

Charity Wine Special License

Event: Fundraiser for the Joseph Middlemiss Big Heart Foundation, Inc.

Applicant: Kevin LaCoste

Location: Nabnasset Lake Country Club, 47 Oak Hill Road

Date: March 24, 2018

Town Common Request

Event: Annual Boy Scout Troop 437 Bike & Sporting Goods Sale fundraiser

Applicant: Scott Parr

Date: May 5, 2018

Times: 7:00AM to 3:00PM

Banner Request

Event: Annual Boy Scout Troop 437 Bike & Sporting Goods Sale fundraiser

Applicant: Scott Parr

Banner Location: Abbot School

Banner Dates: April 28 to May 8, 2018

10. 9:00PM

Minutes for Approval

For Release

Regular Session – Joint Session with Finance Committee – January 1, 2018
Regular Session – February 27, 2018

11. 9:05PM **Board Reports/Updates**

12. 9:10PM **Town Manager's Report**

Request approval of the following:

1. Contracts:

Geosyntec Consultants, Inc. for Water Management Act (WMA) Grant Project in the amount of \$105,611

2. Purchase Orders:

i. L.W. Bills Company for the public-address system, microphones, acknowledge buttons and volume controls for the new Boston Road Fire Station in the amount of \$49,378

ii. Beltronics, Inc. for radios and related equipment for new fire engine #4 in the amount of \$13,622.77

3. Agreements:

Field Affiliation Agreement between the Center for MEDICS, Inc. and the Westford Fire Department

4. Request to expend \$345.00 from the Lease of Town Buildings Revolving Account (Roudenbush Buildings) to make repairs to fire alarm radio box at Frost School

13. 9:15PM **Correspondence**

14. 9:20PM **Adjournment**

**Board of Selectmen
Correspondence
March 20, 2018**

Outgoing Correspondence:

- | | | |
|------|---------|---|
| C 01 | 3/01/18 | Letter to Guy Faretra, 5 Koala Bear Lane, notifying of Board of Selectmen meeting on March 13, 2018 |
| C 02 | 3/05/18 | Abutters notice for public meeting regarding new Center Building design presentation scheduled for March 12, 2018 |
| C 03 | 3/06/18 | Representation letter to Melanson Heath regarding the audit of the financial statements as of June 30, 2017 |

Incoming Correspondence:

- | | | |
|------|---------|---|
| C 04 | 2/22/18 | Massachusetts Municipal Association (MMA) Legislative Breakfast Meetings announcement |
| C 05 | 2/26/18 | Massachusetts Dept. of Transportation (MassDOT) letter regarding Chapter 90 local transportation aid funding for fiscal year 2019 |
| C 06 | 2/27/18 | Tyngsborough Town Administrator letter stating the Notice of Intent to sell the “Merrill Quarry” does not comply as a bona fide offer |
| C 07 | 2/28/18 | Westford Council on Aging newsletter March 2018 |
| C 08 | 2/28/18 | Northern Middlesex Council of Governments (NMCOG) fiscal year 2019 assessments letter |
| C 09 | 2/28/18 | Westford Academy Last Night Celebration flyer |
| C 10 | 3/02/18 | eHealth Insurance Services, Inc. Worker Adjustment and Retraining Notification (WARN) that a plant will close |
| C 11 | 3/03/18 | MMA <i>The Beacon</i> for March 2018 |

*If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact
Greg Johnson 978-692-5501 extension 1 or email to gregjohnson@westfordma.gov.*