



TOWN OF WESTFORD  
**SELECT BOARD**

TOWN HALL  
55 Main Street  
WESTFORD, MA 01886  
Telephone (978) 692-5501 Fax (978) 399-2557

**MEETING AGENDA**

Tuesday, March 8, 2022

7:00 PM

Meeting will be held virtually, link to access the meeting is below

1. 7:00 PM **Call to Order**
2. 7:00 PM **Pledge of Allegiance**
3. 7:02 PM **Open Forum/FAQ/ Announcements**
4. 7:05 PM **Request for a change of directors on a M.G.L. c. 138 §12 All Alcohol Club License for Stony Brook Fish & Game, 128 Lowell Road – *John Alagna, Secretary***
5. 7:10 PM **Consent Agenda – Request to approve the following:**
  - i. Town Common:  
Event: Rain date for Earth Day Celebration  
Applicant: Carol Morse on behalf of Westford Climate Action  
Date: Saturday, April 23, 2022  
Time: 2:00 PM to 6:00 PM
  - ii. Banner:  
Event: Learn to Row  
Applicant: Jonathan Raichek on behalf of Westford Community Rowing  
Date: Friday, June 3, 2022 to Monday, June 13, 2022  
Location: J.V. Fletcher Library
6. 7:15 PM **Review draft charge and determine makeup of membership for new Monument Committee to formalize a process to review monument requests and make recommendations to the Select Board**
7. 7:35 PM **Old/New Business**
  - i. Update on the J.V. Fletcher Library Expansion Project – *Ellen Rainville, Library Director*
  - ii. Request from the Clean Energy and Sustainability Committee to increase their membership to 12, adding 1 alternate seat, and appoint Nick Schott as an alternate member for a term to expire on June 30, 2024
8. 7:50 PM **Board Reports/Updates**
9. 7:55 PM **Town Manager’s Report**

- i. Announce reimbursement received from the Federal Emergency Management Agency for spending between September 15, 2020 to December 31, 2020 for the following:
  - Firefighter overtime to allow for full shift staffing in the total amount of \$112,681.98
  - Police custodial overtime in the total amount of \$963.36
  - PPE, disinfecting supplies and COVID testing for public safety from in the amount of \$46,296.03
- ii. Request approval of the following:
  - a. Purchase Orders:
    1. All Sports Heroes for 12 bulletproof vests in the amount of \$16,545.96, as requested by the Police Department
  - b. Contracts:
    1. Geosyntec for professional engineering services for the continuation of the Stony Brook Flow Restoration Project Grant in the amount of \$44,304, as requested by the Water Department
    2. Maher Services, Inc., for the installation of test wells at the Depot Road well site in the amount of \$12,474, as requested by the Water Department
  - c. Grants:
    1. Executive Office of Elder Affairs for support for social services, programming and other administrative needs at the Cameron Senior Center in the amount of \$40,248, as requested by the Council on Aging
    2. Department of Fire Services for Student Awareness of Fire Education (SAFE) and Senior SAFE programs in the total amount of \$8,230, as requested by the Fire Department

10. 8:00 PM **Correspondence**

11. 8:05 PM **Adjournment**

**Options available to access the Select Board meeting virtually:**

1. Register to watch the meeting through Zoom: [https://westfordma.gov.zoom.us/webinar/register/WN\\_1Iv0d05ATFmLn\\_f8sfmPBg](https://westfordma.gov.zoom.us/webinar/register/WN_1Iv0d05ATFmLn_f8sfmPBg). After registering, you will receive a confirmation email.
2. WCAT will be broadcasting the meeting live on channels 9 (Comcast) and 34 (Verizon). They also will be streaming the video online. Please see their website for more details: [www.westfordcat.org](http://www.westfordcat.org).

*If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact our office at 978-692-5501 extension 1 or email to [maa@westfordma.gov](mailto:maa@westfordma.gov).*

**Select Board  
Correspondence  
March 8, 2022**

**Incoming Correspondence:**

IC 01	02/25/22	Westford Superior Officers Association and Westford Police Association request for ARPA funds distribution
IC 02	02/28/22	Xfinity TV Services Change
IC 03	02/28/22	Massachusetts Coalition of Police request for support

**Outgoing Correspondence:**

OC 01	02/23/22	Letter of support to Massachusetts State House regarding H4339
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