



WESTFORD PUBLIC SCHOOLS
Notice of public meeting

ORGANIZATION: Norman E. Day School Advisory Council Meeting

DATE: Tuesday 3/7/17 **TIME:** 6:00-7:30 PM

LOCATION OF MEETING PLACE: Norman E. Day School Conference Room

REQUESTED BY: Day School Principal Kevin Regan

Notice of every meeting of a local body must be filed and time-stamped with the Town Clerk's Office at least 48 hours prior to such meeting (**excluding Saturdays, Sundays and legal holidays**) and posted in accordance with the provisions of the Open Meeting Law under M.G.L. Chapter 30A, Sec. 18-25. Such notice shall contain a listing of topics that the Chair reasonably anticipates will be discussed at the meeting.

AGENDA

(Listing of Topics)

- 6:00-6:10 1) **PUBLIC FORUM** - recorder:
- 6:10-6:20 2) **1/12/17 & 2/1/17 MEETING MINUTES** - motion, second, review and vote
- 6:20-6:40 3) **2016-2017 SCHOOL IMPROVEMENT PLAN** - status report
- 6:40-7:20 4) **2017-2018 SCHOOL IMPROVEMENT PLAN** - MERA items #1-#3, discussion, activity to generate ideas for next SIP
- 7:20-7:25 5) **NORMS**- review past identified norms, reflect on use for this meeting
- 7:25-7:30 6) **OTHER**- next meeting agenda items
- 7) **NEXT MEETING S-**
- April 2017- Thursday 4/6/17
 - May 2017- Thursday 5/4/17
 - June 2017- Thursday 6/1/17