



**J. V. FLETCHER LIBRARY BOARD OF TRUSTEES
MEETING AGENDA
Monday, March 6, 2017; 7PM
J. V. FLETCHER LIBRARY – Story Hour Room**

- I. Call to Order [**4 seconds**]
- II. Signing of Trust Fund Warrants [**5 minutes**]
- III. Approval of Minutes [**5 minutes**] [Bolded minutes in packet] **VOTE**
 - A. **January 18, 2017**
- IV. Acceptance of Treasurer’s Quarterly Report [**0 minutes**]
- V. Report of the Director [**10 minutes**] **VOTE**
 - A. Warrant Review and Approval **VOTE**
 - 1. Warrants Numbered: **17-30 thru 17-35**
- VI. Report of Committees [**10 minutes**]
 - A. Trustee Information Exchange
- VII. Communications [**10 minutes**]
 - A. MBLC MPLCP Grant Submittal Letter
 - B. Westford Capital Plan “Straw-Person” Recommendation
 - C. 2017 Selectmen/Town Manager Goals
- VIII. Unfinished Business [**0 minutes**]
 - A. Incumbents Indicate Candidacy Intentions (*carried forward*)
- IX. New Business [**15 minutes**]
 - A. POLICY REVISION: Library Card Registration and Responsibilities **VOTE**
 - B. Mid-year Review of Trustee Goals
 - C. Set May Retreat Date
- X. Announcements [**5 minutes**]
 - A. Friends’ Liaison Report (Fleckner)
 - B. Note upcoming important dates:

March 6, 2017	7:00 PM	Full Board
March 25, 2017	10:00 AM	Annual Town Meeting, Abbot School until adjourned
April 3, 2017	7:00 PM	Full Board
May 1, 2017	7:00 PM	Full Board

XI. Adjournment [**3 seconds**]

HK/edr

FRONT ATTACHMENTS:

- Trustee Board Meeting Dates FY17
- Trustee Board Calendar
- Trustee Goals FY17

REAR ATTACHMENTS:

- REPORTS/POLICIES:
- ARTICLES:
- PUBLICITY RELEASES:
 - Chinese New Year Drop-In Rooster Craft
 - Nappy's Amazing Shadow Puppets
 - Sing, Laugh, Jump, Clap with Tim Van Egmond
 - Stuffed Animal Sleepover
 - **Monthly Knitting Group [March 13, March 27]**
 - **Adult Coloring Party [March 16]**
 - Planning Your Spring Garden
 - **Cookbook Book Club [March 21]**
 - **Indian Film Series! Bride & Prejudice**
 - February Westford Job Seekers Network Flyers
 - February Teen & Tween Autumn Clubs & Programs
 - **March Westford Job Seekers Network Flyers**
 - **Pastel Paint Like the Master! Georgia O'Keefe... [March 23]**
 - **Meet Your Muslim Neighbors: Prince Among Slaves**
 - **Monday Mystery Book Club [March 27]**
 - **March Teen & Tween Autumn Clubs & Programs**
- PLANNING DOCUMENTS:
- MISCELLANEOUS: