J. V. FLETCHER LIBRARY BOARD OF TRUSTEES
MEETING AGENDA
Monday, March 4, 2019; 7PM
J. V. FLETCHER LIBRARY – Story Hour Room

I. Call to Order [4 seconds]

II. Signing of Trust Fund Warrants [5 minutes]

III. Approval of Minutes [5 minutes] [Bolded minutes in packet] VOTE
   A. February 4, 2019

IV. Acceptance of Treasurer’s Quarterly Report [10 minutes] VOTE
   A. Approve revision

V. Report of the Director [10 minutes] VOTE
   A. Warrant Review and Approval
   B. LSTA Grant Update:
   C. MPLCP Grant Update: Legislative Breakfast & Legislative Day

VI. Report of Committees [5 minutes]
   A. Trustee Information Exchange:
      1. Trustee Candidates
      2. MA Library Trustee Institute

VII. Communications [10 minutes]
   A. Hire letter: Jennifer Hamilton
   B. Gift Correspondence to Luke Morgan

VIII. Unfinished Business [10 minutes]
   A. FY20 Library Budget defense for ATM

IX. New Business [15 minutes]
   A. Power Outage Policy revision VOTE
   B. Library Bill of Rights revision VOTE

X. Announcements [5 minutes]
   A. Friends’ Liaison Report (Fleckner)
   B. Note upcoming important dates:

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Event</th>
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<tbody>
<tr>
<td>March 5, 2019</td>
<td>All Day</td>
<td>Library Legislative Day, State House</td>
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<tr>
<td>March 23, 2019</td>
<td>10:00 AM</td>
<td>Annual Town Meeting</td>
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<tr>
<td>April 1, 2019</td>
<td>7:00 PM</td>
<td>Full Board</td>
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<tr>
<td>April 27, 2019</td>
<td>Day-long</td>
<td>MA Library Trustee Institute, Worcester</td>
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XI. Adjournment [3 seconds]

KC/edr
FRONT ATTACHMENTS:
→ Trustee Board Meeting Dates FY19
→ Trustee Board Calendar
→ Trustee Goals FY19

REAR ATTACHMENTS:
• REPORTS/POLICIES:
• PUBLICITY RELEASES:
  o Standard Book of Spells (Hogwarts)
  o Meet and Greet with 4H & Cavy Club
  o Teen Tech Ozobots
  o Teens & Tweens Make & Take Mondays
  o Monday Mystery Book Club 2019
  o Adult Book Discussion Club 2019
  o Adult Nonfiction Book Club: My Life in France
  o Monthly Knitting Group!
  o English Conversation Circle
  o Ukulele Strum Along
  o Cookbook Book Club: Art of the Pie
  o Votes for Women
  o Adventures in Seed Saving
  o Breaking Science: Vaccines
  o Softer Side of Celtic
  o March Westford Job Seekers Network Flyers
• PLANNING DOCUMENTS:
• LSTA GRANT DOCUMENTS:
  o iPad Reader Advisory Resources
• MPLCP GRANT DOCUMENTS:
  o Revised June 16, 2016 Strategic Planning Retreat PowerPoint
• MISCELLANEOUS:
  o Trustee Pocket Guide