



**TOWN OF WESTFORD
SELECT BOARD**

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557



MEETING AGENDA

Tuesday, February 24, 2026

7:00 PM

Town Hall Meeting Room, 55 Main Street, 2nd Floor

Meeting participants are welcome to attend the Select Board meeting in person or attend remotely via Zoom. The meeting will also be broadcast by WestfordCAT on Comcast channel 9 & Verizon channel 34.

Please use the following link to register for the meeting using Zoom:

https://westfordma-gov.zoom.us/webinar/register/WN_86crHYx0TLyIbnWSjR19fw

1. 7:00 PM **Call to Order**
2. 7:00 PM **Pledge of Allegiance**
3. 7:02 PM **Open Forum/FAQ/Announcements**
 - **Town Manager (TM) Kristen Las announced that the Treasurer Collector Lock Box for Excise Tax Bill payments is active, Boston PO Box 848244 address is *correct*. Notifications of this new option are up and will continue.**
 - **TM Kristen Las congratulated Choice Housing and the 35 Town Farm Road Task Force -the 35 Town Farm Road housing project has been awarded a State Grant.**
 - **The Robinson School designer was selected by the Massachusetts School Building Authority (MSBA) today: The contract will be awarded to Lavallee Brensinger Architects**
 - **Vice Chair Barrett congratulated and thanked DPW, Police, Fire, Facilities for their hard work getting through another winter storm (blizzard February 23, 2026)**
4. 7:10 PM **Consent Agenda - Request to approve the following:**
 - A. **Street Closure**
Event: Cub Mobile
Applicant: Cub Scouts Pack 95
Location: Fisher Way North of #5 to the Academy Way/Abbot School intersection
Date & Time: Sunday, May 3rd, 2026, 12:00PM - 3:00PM
 - B. **Flag Raising:**
Event: Armenian Program and Flag Raising in Commemoration of the Armenian Genocide

Applicant: Armenian National Committee, Merrimack Valley
 Location: Town Common Flagpole
 Date & Time: Friday, April 24, 2026, 10:00AM - 11:00AM
Approved 5-0 Roll Call

5. 7:15 PM **Public Hearing - National Grid for Joint or Identical Pole Locations**
 Massachusetts Electric Company d/b/a National Grid and Verizon New England, Inc. requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Carlisle Road - National Grid to install one (1) JO pole on Carlisle Road beginning at a point approximately 35 feet South of the centerline of the intersection of Carlisle Road and Old Lowell Road. National Grid will install one (1) new stub pole, P57-84, Westford, MA.

-Dave Boucher, National Grid

Approved 5-0

6. 7:20 PM **Billboard Placement Request by American Outside Advertising LLC at 5 Makepeace Road - adjacent to Route 3, Westford/Tyngsborough border**
*-Melissa Robbins,
 Farrell & Robbins, P.C.*

7. 7:40 PM **Annual Town Meeting - Saturday, March 28, 2026 at 9:00 AM**
 Vote recommendations

Article #	Article Title	Sponsor
Article 1	Accept Town Reports Recommended 5-0	<i>Town Manager</i>
Article 2	Approve Fiscal Year 2026 Budget Supplemental Appropriations and Transfers Hold for 3.10.2026 SB Meeting	<i>Town Manager</i>
Article 3	Appropriate for Perchlorate Expenses Recommended 5-0	<i>Town Manager</i>
Article 4	Appropriate for Energy Efficiency Projects Recommended 5-0	<i>Town Manager</i>
Article 5	Appropriate Funding for the Cameron Senior Center HVAC Project Recommended 5-0	<i>Town Manager</i>
Article 6	Payment in Lieu of Tax Agreement for the Blanchard School Solar Panels - Ameresco Recommended 5-0	<i>Select Board</i>
Article 7	Rescind Authorized and Unissued Debt Recommended 5-0	<i>Town Manager</i>
Article 8	Adopt the Prudent Investor Rule Recommended 5-0	<i>Town Manager</i>
Article 9	Approve Capital Appropriations Recommended 5-0, *8th motion Recommended Dismissal 5-0	<i>Capital Planning</i>
Article 10	Approve Community Preservation Committee Recommendations Hold for 3.10.2026 SB mtg	<i>Community Preservation</i>
Article 11	Amend the Wage and Classification Plan Recommended 5-0	<i>Town Manager</i>
Article 12	Authorize Revolving Funds Recommended 5-0	<i>Town Manager</i>
Article 13	Approve Fiscal Year 2027 Operating Budget Recommended 5-0	<i>Town Manager</i>
Article 14	Appropriate Chapter 90 Local Transportation Funds for Roadway Maintenance and Other Eligible Expenses Recommended 5-0	<i>Town Manager</i>

Article 15	Appropriate Funds from Water Enterprise Other Post Employment Benefits Stabilization Fund to the Water Enterprise Budget Recommended 5-0	<i>Water Commissioners</i>
Article 16	Authorize the Select Board to Accept Easements Recommended 5-0	<i>Select Board</i>
Article 17	Authorize the Select Board to Accept Easements along and/or near Forge Village Road Recommended 5-0	<i>Select Board</i>
Article 18	Authorize the Select Board to Accept Easements for the Pleasant Street & Patten Road Sidewalk Project Recommended Dismissal 5-0	<i>Select Board</i>
Article 19	Authorize the Select Board to Grant Easements to National Grid at the J.V. Fletcher Library located at 50 Main Street Recommended 5-0	<i>Select Board</i>
Article 20	Authorize Digital-Only Legal Notices Recommended 5-0	<i>Select Board</i>
Article 21	Adopt General Bylaw Prohibiting Virtual Currency Kiosks Recommended 5-0	<i>Town Manager</i>
Article 22	Petition to Rescind the Select Board Decision to Implement a Pay-As-You-Throw Solid Waste Collection System Took No Position	<i>Citizens' Petition</i>

8. 8:05 PM **Old/New Business**
- A. Request from the Armenian National Committee of Merrimack Valley to sign the proclamation in remembrance of the Armenian Genocide of 1915
Approved Roll Call 5-0
 - B. Review and approve Board and Committee Handbook
Approved 5-0
 - C. Accept the resignation of Darren Teyssedou from the Agricultural Commission effective February 5th, 2026
Approved Roll Call 5-0
 - D. Approve Abbot Mill Phase II LIP/LAU Application/Regulatory Agreement
Approved Roll Call 5-0
 - E. Annual Town Manager Performance Review

- 9.8:35 PM **Minutes for Approval**
For Release - Regular Session
- January 13, 2026
 - January 27, 2026
- Approved Roll Call 5-0**

10. 8:40 PM **Board Reports/Updates**

11. 8:45 PM **Town Manager's Report**
- Request to approve the following
- A. Purchase Orders
 - i. Forge Village WTP Chemical Feed Pump in the amount of \$14,303
-Mark Warren, Water Superintendent
 - B. Contracts
 - i. Blue Cross Blue Shield of Massachusetts, Inc. for stop-loss insurance coverage for the partially self-funded health insurance plan from March 1, 2026 through February 28, 2027, in

the anticipated amount of \$3,401,088 as requested by the Health Insurance Trust

- ii. Approve Library Building Project FFE Contracts with State Procurement Vendors as recommended by the J.V. Fletcher Library Board at their joint meeting with the Permanent Town Building Committee on February 17th, 2026.

-Jennifer McGrory, OPM

-Ellen Rainville, Library Director

Purchase Orders and Contracts Approved 5-0

12. 8:50 PM **Correspondence**

13. 8:52 PM **Adjournment**

Please be advised this open meeting may be broadcast live via WCAT and recorded for playback online, video-on-demand viewing at <https://cloud.castus.tv/vod/westfordcat/?page=HOME>. Attendees are reminded that by attending this meeting, you consent to your likeness and audio being used and rebroadcast by WCAT.

If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact our office at 978-692-5501 extension 1 or email to accessibility@westfordma.gov

February 24, 2026

Incoming Correspondence:

IC 01	01.30.2026	Central MA Mosquito Control Project budget notification
IC 02	02.09.2026	Verizon Fios/Cox Media group notification of restoration of WFXT
IC 03	02.12.2026	35 Town Farm Road request for update email from Ellen Harde