



**TOWN OF WESTFORD
DIVERSITY, EQUITY AND INCLUSION
COMMITTEE**

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557

MEETING AGENDA

Wednesday, February 24, 2021

6:30 PM

Meeting will be held virtually via Zoom and recorded.
Registration instructions for remote attendance are below.

1. 6:30 PM **Call to Order**
2. 6:30 PM **Open Forum**
3. 6:40 PM **Review and Approve January 27, 2020 Meeting Minutes**
4. 7:00 PM **Subcommittees Updates** (each Subcommittee gets 10 mins.)
 - Are there any issues with meeting cadence, technology etc.?
 - What are the priorities the team has considered to address?
 - What actions are considered and tracked to keep the work moving ahead?
 - Has the team discussed about how to use available funding from bank?
 - Are there overlapping topics between each subcommittee and have they been discussed and reconciled?
5. 7:30 PM **Miscellaneous Topics**
 - One DEI Committee Position remains “open.” How to close?
 - Address Spirit Rally Face Painting @ Westford Academy
6. 7:40 PM **DEI Committee WCAT Recording Discussion**

Share Proposal from WCAT & Identify Volunteer to Help
7. 7:55 PM **Schedule Next Meeting(s)**
8. 8:00 PM **Adjournment**

(continued on next page . . .)

To access the virtual meeting remotely:

Register in advance for this meeting with following link (click or copy and paste URL into your browser):

https://us02web.zoom.us/meeting/register/tZwkfu2trTwsE9lnDbdsLLYyHKV_VbbwKjcM

After registering, you will receive an email confirmation email about joining the meeting.