

Westford Housing Authority
65 Tadmuck Road, Westford, MA 01886
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REGULAR MEETING
THURSDAY FEBRUARY 23, 2017
65 TADMUCK ROAD, WESTFORD, MA 6:00 PM
AGENDA

The following items are reasonably anticipated to be discussed at this meeting:

1. Approval of Minutes
 - .. January 12, 2017 Regular Meeting
2. Increase management fees to WHA from Brookside Mill
3. Approval of Financial Statements:
 - .. December 2016 Operating Statements - Consolidated Program (400-1)
 - .. December 2016 Operating Statements – 689-1
 - .. December 2016 Operating Statements – Brookside Mill
 - .. December 2016 Operating Statements – Local Program
 - .. Check Registers -
 - .. January 2017 Consolidated Programs 400-1 and 689-1
4. Gordon/Griffin, LLC Engagement Letter
5. FY Year-End Schedule of All Positions & Compensation form – BOC Sign-off
6. Maintenance Work Orders:
 - .. January 2017 – Completed & Incomplete
7. Local Programs:
 - .. Invoice to Town – Invoice for January 2017
8. BOC sign off on ED timesheet
9. Rt.110/Tadmuck Road Improvements/Land Taking – update
10. Governors Appointee – update
11. Overtime & Compensatory Time Policies – review existing policies
12. Expiring Board Membership – Public Housing Notice

13. Public Housing Notice 2017-03

14. 2015-2018 Capital Improvement Plan – Updates
667 – 1 Concrete Repairs – Tadmuck
667 – 2 Capital Needs Assessment – Sargent School
667 – 1 Fascia Replacement
667 – 2 Window Replacement

15. Old Business: WHA logo for business cards, etc

Adjournment: