



**TOWN OF WESTFORD
BOARD OF CEMETERY COMMISSIONERS**

**TOWN HALL
55 Main Street
WESTFORD, MA 01886**

Telephone (978) 692-5526

MEETING AGENDA

February 19, 2019

8:30 a.m.

Police Department Training Room
53 Main Street

- 1. Call to Order**
- 2. Open Forum**
- 3. Continued Discussion-Update of Cemetery Rules and Regulations**
 - a. Interment order
- 4. Cemetery Supervisor Update**
- 5. Update from Administrative Assistant**
 - a. Monthly Burials/Sales
 - b. Outstanding Balances Update
- 6. Director Report**
 - a. Budget Update
 - b. Fairview Cemetery Building Update
 - c. Well Design Update
- 7. Approval of Minutes**
1/15/19, 1/22/19, 2/5/19
- 8. Old/New Business**
- 9. Commissioner Reports/Updates**
- 10. Commissioners sign deeds for sale of lots**
- 11. Schedule next meeting**
- 12. Meeting adjournment**