

D R A F T 1/28/20

Notice

The 35 Town Farm Road Task Force will meet -
Monday, February 17, 2020 at 7 p.m. at the Cameron Senior Center

Charge of the Task Force as of November 12, 2019: To continue to work with stakeholders through the RFP process and the renovations to transform the Town Farm into affordable senior housing and a new home for the food pantry. The stakeholders will include but will not be limited to the Council on Aging, Westford Food Pantry, Affordable Housing Committee, Fire Department, Historical Commission, Historical Society and the Economic Development Committee.

Agenda

Open Forum

Accept minutes of the January 13, 2020 meeting. Thank Marilyn and choose secretary for this meeting

Old Business

1. Organization of the Task Force – election of a chair, vice chair and secretary - Lynn Cohen
2. Update on the 30 Beacon Street site for the fire training facility – George Murray
 - a. Memorandum of Agreement with Water Commissioners and with neighbors of 30 Beacon Street
3. Architectural features to be preserved – Bob Waskiewicz
4. Work with Asst Town Manager on
 - a. RFP - Roberta when she is home in March
 - b. Historic restriction – David Gutbrod
 - c. Affordable housing restriction – Nancy Cook
5. Food Pantry needs – Diane Hendriks & Pat Louch
6. Review Roberta's timeline for March/April tasks
7. Review proposed new lot line drawn by Chris Coutu. Needs Fire Dept easement - Marilyn

New Business

1. Plan emptying the Town Farm building with Paul Fox – Ellen Harde
2. School storage shed future
3. Fire storage shed demolition and salvage of wood
4. Report on the League event 1/29/20 - Diane