



**TOWN OF WESTFORD
ECONOMIC DEVELOPMENT COMMITTEE**

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557

Meeting Agenda
Economic Development Committee
Thursday February 16, 2017 at 8:15AM
Town Hall, Main Conference Room, 2nd Floor
55 Main Street, Westford

- I. Call to Order/Announcements
- II. Approval of Minutes of 1/19/17 EDC Meeting
- III. Administrative Items
 - a. Minutes for this meeting to be taken by Eli Demetri
 - b. Update on EDC Website work by Mike Wells (Ron Caterino)
- IV. Mass Development “Massachusetts Site Readiness Program” (Ian Coveny)
 - a. Updated developments
- V. Nabnasset Village Meeting Follow-up
 - a. Ballfield netting to protect area where kids play (Joan Bennett to follow up with Pat Savage)
 - b. Leaf composting (Jodi addressed this request with Agricultural Committee)
 - i. Any info from Jodi discussions with Chip Barrett?
- VI. 2017 EDC Work Plan Assignments
 - a. Sub-Committees formed
 - b. EDC members volunteered or assigned to sub-committees
 - c. Discuss sub-committee meetings and follow-up
- VII. Available Space Review
 - a. Tech Park West apartment complex
 - b. Courier Building
 - c. Town Farm
 - d. Very Fine
 - e. 10 North Main (“Maker Lab” interest for grades 5 & up)
 - f. Orchard Square
- VIII. Westford Business Association Update (Patti Mason)
 - a. Update on available space project from Tom and Jack
- IX. 12 North Main Street Task Force Update (Eli Demetri)
- X. Regional Partnerships Update (Chris Kluchman)
- XI. Comments, Discussion, Action Items, **Adjourn (by 9:45am)**