



TOWN OF WESTFORD  
BOARD OF SELECTMEN

TOWN HALL  
55 Main Street  
WESTFORD, MA 01886  
Telephone (978) 692-5501 Fax (978) 399-2557

**REVISED**

**MEETING AGENDA**

Tuesday, February 14, 2017

7:30PM

Town Hall, Meeting Room, 55 Main Street

1. 7:30PM **Call to Order**
2. 7:31PM **Pledge of Allegiance**
3. 7:32PM **Open Forum/FAQ/Announcements**
4. 7:35PM **Public Hearing**  
Request to approve Class II Used Car License application from 1A Auto, Inc.,  
doing business as Green Cars, LLC, 2 Park Drive, Unit 5  
*-Michael Green, applicant*
5. 7:40PM **Request from the Nabnasset Lake Country Club, 47 Oak Hill Road, to change  
the directors and manager on their All Alcohol Club License**  
*-James Elmore*
6. 7:45PM **Request from the Summer Village Lodge, LLC, 6 Summer Village Road, to  
change the manager on their All Alcohol Restaurant License**  
*-Robert Anctil, attorney*  
*-Sharon Mayer*
7. 7:50PM **Update from School Committee to reduce the Proposition 2 ½ override funding  
request from \$3 million to \$1.6 million in order to fund Westford teachers' salary  
increases**  
*-Tom Clay, School Committee*
8. 7:55PM **Request to authorize the Superintendent of Schools to submit a Statement of  
Interest (SOI) to participate in the Massachusetts School Building Authority  
(MSBA) Accelerated Repair Program for future roof replacement project at the  
Abbot School**  
*-Bill Olsen, Superintendent of Schools*
9. 8:00PM **Annual Town Meeting – March 25, 2017**
  1. Set order of warrant articles
  2. Review and vote on the following articles:

<b>ARTICLE 1: Accept Town Reports</b>	<i>Town Manager</i>
<b>ARTICLE 14: Appropriate Chapter 90 Local Transportation Funds for Roadway Maintenance</b>	<i>Town Manager</i>

<b>ARTICLE 15: Appropriate Funds from Water Enterprise Other Post Employment Benefits Stabilization Fund</b>	<i>Water Commissioners</i>
<b>ARTICLE 16: Accept Massachusetts General Laws Chapter 59, Section 5C1/2 Related to Property Tax Exemption Increase by 100% for the Blind, Elderly and Disabled Veterans (Placeholder)</b>	<i>Board of Assessors</i>
<b>ARTICLE 17: Rescind Authorized and Unissued Debt</b>	<i>Town Manager</i>
<b>ARTICLE 20: Authorization for the Board of Selectmen to petition the General Court for one (1) additional all alcohol on premises license to be exercised by Yule Development Co., Inc. located at 22 Town Farm Road, Westford</b> <i>-Chris Yule, property owner</i>	<i>Citizens' Petition</i>
<b>ARTICLE 21: Authorization for the Board of Selectmen to petition the General Court for one (1) additional all alcohol on premises license to be exercised by Fox River, LLC located at 0 Littleton Road, Westford</b> <i>-Doug Deschenes, attorney, petition sponsor</i>	<i>Citizens' Petition</i>
<b>ARTICLE 18: Amend the Agricultural Preservation Restriction Recorded with Middlesex North District Registry of Deeds in Book 10124, Page 169 ("APR 3") located at 66-68 Boston Road, Westford</b> <i>-Paul Alphen, attorney for property owner</i>  Possible vote concerning terms of property owner's requested amendments to APRs and potential development agreement; review updated "plans", discussion and possible vote to reconvene Drew Farm Task Force and to define its role; and discuss whether to seek additional legal opinion	<i>Citizens' Petition</i>
<b>ARTICLE 19: Authorization for the Board of Selectmen to petition the General Court for one (1) additional all alcohol on premises license to be exercised by Westford Gateway, LLC located at 66-68 Boston Road, Westford</b>	<i>Citizens' Petition</i>

10. 9:10PM

**Old/New Business**

1. Announce vacancy on the Planning Board due to the resignation of Dennis Galvin in order to initiate the nomination process for the remaining three-year term on the annual election ballot
2. Announce vacancy on the Board of Health due to the resignation of Helen Fu in order to initiate the nomination process for the remaining one-year term on the annual election ballot
3. Notification of KENO license application:  
Big Apple Market & Deli, 294B Littleton Road to install KENO monitor to existing KENO To Go agent
4. Request to appoint Maya Vitvitska to the Agricultural Commission as a full member with a term to expire June 30, 2019, and Jo Crawford and Mark O'Lalor as alternate members with terms to expire June 30, 2017

11. 9:15PM

**Consent Agenda- Request to approve the following**

Banner Request

Event: Apple Blossom Parade

Organizer: Westford Kiwanis

Applicant: Don Drew

Event Dates: May 13, 2017

Banner Dates: May 6-16, 2017

Banner Location: First Parish Church

Town Common and Bandstand Request

Event: Concerts on the Common series

Applicant: Joy Felicani, Recreation Department

Dates: July 16, July 23, August 6, August 13, 2017

Times: 3:30PM to 6:30PM

Special License Request

Event: FAME (Friends Advancing Music Education) Annual Spring  
Fundraiser for Westford Public Schools music programming

Applicant: Kathleen Bernard

Location: First Parish Church, 48 Main Street

Event Dates: April 7, 2017

Event Times: 4:00PM to 11:00PM

12. 9:20PM

**Minutes for Approval**

For Release

January 10, 2017- Regular Session

January 12, 2017- Regular Session with Finance Committee

Not For Release

January 24, 2017- Executive Session

13. 9:25PM

**Board Reports/Updates**

14. 9:30PM

**Town Manager's Report**

1. Announce correction to the Annual Town Meeting timeline as the voter registration deadline is Friday, March 3, 2017

2. Request to approve the following contracts:

a. Skillings & Sons, Inc. for the installation of an irrigation well, pump, and holding tank and testing in the amount not to exceed \$25,000

b. Collective bargaining agreement with the Westford Superior Police Officers for FYs 17 – 19 effective July 1, 2016 to June 30, 2019

15. 9:35PM

**Correspondence**

16. 9:40PM

**Adjournment**

**Board of Selectmen  
Correspondence  
February 14, 2017**

**Incoming Correspondence:**

C 01	1/12/17	Legal opinion from Jonathan Silverstein, KP Law, to Planning Board regarding enforcement of special permit conditions at 20 Hildreth Street
C 02	1/18/17	Letter from Gregor McGregor, McGregor & Legere, PC, regarding Board of Selectmen authority to amend Drew Gardens APR
C 03	1/23/17	Draft waterway license and special conditions for Water R. Murphy to renew a license and maintain a residential dock at 15 Pond Road
C 04	1/23/17	Notice of taking from the Westford Housing Authority to 67 Tadmuck Road
C 05	1/23/17	Lowell Regional Transit Authority meeting notice for Jan. 26, 2017
C 06	1/23/17	National Bridge Inspection Standards bridge inspection report for Broadway Street over Stoney Brook from Massachusetts Dept. of Transportation
C 07	1/24/17	Approval letter for draft waterways simplified license at 15 Pond Road for Walter R. Murphy from the Massachusetts Dept. of Environmental Protection
C 08	1/24/17	MassDevelopment Annual Report for 2016
C 09	1/24/17	Planning Board Notice of Decision to approve the site plan review, special permit, and storm water management permit for the proposed fire station headquarters at 65 Boston Road
C 10	1/24/17	UMass Lowell Newsline for January 2017
C 11	1/27/17	Attorney General Office response letters to Open Meeting Law complaints filed against the Board of Selectmen on or around October 24, 2016
C 12	1/30/17	Updated contact information for Comcast from Robert Sullivan
C 13	1/30/17	Letter in thanks for Police Chief McEnaney's presentation from Rev. Peter Quinn, St. Catherine Parish
C 14	1/30/17	Form 500 report of complaints from Xfinity for 2016
C 15	1/31/17	Anonymous message regarding analysis of proposed teacher salary pay increase
C 16	1/31/17	Message from Tom Clay in response to anonymous message's analysis of proposed teacher salary pay increase
C 17	2/01/17	Form 500 report of complaints from Verizon for 2016
C 18	2/02/17	National Bridge Inspection Standards bridge inspection report for Beaver Brook Road over Beaver Brook from Massachusetts Dept. of Transportation
C 19	2/02/17	Complete Streets funding certificate from Massachusetts Dept. of Transportation
C 20	2/03/17	Massachusetts Housing Finance Agency response letter of general eligibility for Two Robbins Apartment Homes pursuant to MGL Ch. 40B
C 21	2/06/17	The Beacon publication from Massachusetts Municipal Association
C 22	2/10/17	Comcast letter describing digital preferred packages

- C 23      2/02/17      Mass. Municipal Association invite to Spring Legislative Breakfast Meetings
- C 24      2/10/17      Letter from Paul Alphen, attorney for E. Masalehdan, regarding comments made during the Special Town Meeting, Feb. 6, 2017 concerning 66 Boston Road
- C 25      1/27/17      Letter from K. Klein, KP Law, to M. Marsh regarding affidavit for properties being transferred from Tax Possession Sales Committee to the Conservation Commission
- C 26      2/10/17      Notice of meeting for Northern Middlesex Council of Governments on Feb. 15, 2017
- C 27      2/08/17      [Letter from Paul Alphen, attorney for E. Masalehdan, in response to letter from Commissioner of the Massachusetts Department of Agricultural Resources \(DAR\) dated Sept. 22, 2016](#)

*If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact Greg Johnson 978-692-5501 extension 1 or email to [gregjohnson@westfordma.gov](mailto:gregjohnson@westfordma.gov).*