

# WESTFORD PARKS & RECREATION COMMISSION

## Public Meeting Agenda

February 1, 2021 at 6:30 PM

### Meeting Location:

Meeting will be held via webinar – instructions are below

- 6:30 PM Call to Order
- A. 6:31 PM Open Forum – Citizen Participation  
*This portion of the meeting is for citizens to communicate ideas or concerns to the commission regarding parks and recreation issues WHICH ARE NOT RELATED TO SPECIFIC ACTION ITEMS on the agenda. Speakers are limited to 10 minutes. Individuals desiring more time should contact the Commission Chair two weeks prior to the next scheduled meeting to request to be placed on the agenda. The public is encouraged to comment on the need for parks and recreation programs and facilities, as they perceive them.*
- B. 6:35 PM Requests for Community Preservation Letters of Support
- Westford Conservation Trust - O'Brien Farm Footbridge
  - Friends of Forge Pond – Forge Pond Outlet Channel Improvements
- C. 6:55 PM Budget Update
- Dan O'Donnell, Finance Director
- D. 7:15 PM Programs, Grounds, Reports and Updates from Director
- VFW Skatepark
- E. 7:25 PM 2021 Priorities Discussion
- F. 7:45 PM Correspondence
- G. 7:50 PM Approval of Meeting Minutes
- January 4, 2020
- H. 8:00 PM Commissioner Updates on Old/New Business
- I. 8:10 PM Next P&R Commission Meeting
- J. 8:20 PM Adjournment of Meeting

\*Agenda item times are approximate and subject to change.

Register to watch the Park & Recreation Commission meeting on February 1, 2021 at 6:30 PM EDT through the GotoWebinar website at: <https://global.gotomeeting.com/join/133705485>  
After registering, you will receive a confirmation email containing information about joining the webinar.

Please remember that this meeting is being recorded and may be made available on the Internet.