



**J. V. FLETCHER LIBRARY BOARD OF TRUSTEES
VIRTUAL JOINT MEETING
DURING PERMANENT TOWN BUILDING
COMMITTEE MEETING
AGENDA**

Monday, January 30, 2023; 6:30PM

Meeting Will be Held Virtually and Hosted by the Permanent Town Building Committee

Register in advance or at any time prior to the conclusion of this meeting by accessing the following link on your https://westfordma.gov.zoom.us/webinar/register/WN_7OQhKzeeT_eBFYfA5ROOag
Registration requires only that you provide a name and E-mail address. After registering, you will receive a confirmation email containing information about joining the meeting and you will be provided with immediate access if the meeting is already in progress.

- I. Call to Order and Identification of Members Present per OML [4 seconds]
- II. Update on Library Construction Grant Project
 - A. DRAFT Project Timeline with DRAFT OPM Contract underway
 - B. Designer Selection Required per Town Counsel
 - C. Determine Joint Process going forward [discuss or schedule future discussion]:
 - i. Representative Trustees, Director & OPM at all PTBC meetings?
 - ii. See DRAFT matrix for discussion of processes/tasks
- III. Adjournment VOTE

MCF/edr