1. 7:00PM Call to Order

2. 7:00PM Executive Session
Joint meeting with the School Committee to discuss strategy with respect to collective bargaining with the Westford Education Association Unit A as an open meeting may have a detrimental effect on the town’s bargaining position

3. 7:30PM Pledge of Allegiance

4. 7:32PM Open Forum/FAQ/Announcements
Recognition of Licensed Well Specialist Chris Macpherson for 39 years of service on the Westford Water Department

5. 7:35PM Public Hearing
Request to amend a M.G.L. c. 148 §13 License to Store Flammables, Combustibles, or Explosives on Land in Buildings or Structures at 179 Littleton Road to include one 8,000-gallon diesel tank
– Jen Croteau, VERC Enterprises, Inc.
– Huseyin Sevincgil, Greenman-Pedersen, Inc.

6. 7:40PM Public Hearing
Request to amend a M.G.L. c. 138 §15 Wine and Malt Package Store License to an All Alcohol Package Store License application from Sinina, Inc. d/b/a Craft Beer Cellar, 142 Littleton Road
– Surekha Bajaj, applicant

7. 7:45PM Public Hearing
Request to amend a M.G.L. c. 138 §15 Wine and Malt Package Store License to an All Alcohol Package Store License application from Shriji Store LLC d/b/a Towne Convenience, 221 Groton Road
– Dinesh K. Patel, applicant

8. 7:50PM Public Hearing – continued from January 14, 2020
Consider approval of agreement between the town and Brian and Kelly Haley who reside at 9 Dana Drive, as a result of the board’s review of complaints received regarding a potential nuisance/dangerous dog
9.  8:00PM  **Public Hearing**
Request for a change of manager on an M.G.L. c. 138 §12 All Alcohol
Restaurant License for Evviva Cucina LLC d/b/a Evviva Trattoria, 7
Cornerstone Square, to Paul Carney – Paul Carney, proposed manager

10. 8:05PM  **Old/New Business**
i.  Update from Jim Antonelli and Paul Starratt regarding maintaining two-way
traffic on Patten Road through winter months that was approved at the Board
of Selectmen meeting on June 11, 2019

8:15PM  ii.  Update from the 35 Town Farm Task Force relative to their recommendation
to locate the New Fire Training Facility at 30 Beacon Street
– George Murray, Chair, 35 Town Farm Task Force Fire Training Facility
Site Selection Subcommittee

iii.  Discussion on projected increases in solid waste and recycling costs
– Eric Heideman, Assistant Town Manager

iv.  Annual Town Meeting – March 28, 2020
   a.  Consider whether to allow a Citizen’s Petition received after the deadline
   b.  Request to close the Annual Town Meeting Warrant

v.  Request to approve and sign the Presidential Primary Warrant to be held on
Tuesday, March 3, 2020

vi.  Request to appoint Election Officers for terms to expire on July 31, 2020

11. 8:45PM  **Board Reports/Updates**
i.  Selectman Clay, Board of Selectmen Liaison of Westford Community Access
Television, to discuss recent changes in the organization

ii.  Update from Selectman Clay on the progress of the Town and School Safety
Task Force

12. 9:05PM  **Consent Agenda- Request to approve the following**
**Town Common Request:**
Request to add purple lights and ribbons around the trees on the Town
Common for National Gun Violence Survivors Week event to be held at the
Roudenbush Saturday, February 1, 2020 at 3:00PM
Applicant: Jody Marchand

13. 9:10PM  **Minutes for Approval**
For Release
- December 17, 2019 – Regular Session
- January 16, 2020 – Regular Session

14. 9:15PM  **Town Manager’s Report**
i.  Request from Town Manager’s Office to accept a grant in the amount of
$73,100 awarded through the Community Compact Cabinet’s Information
Technology grant program for a software upgrade to implement stormwater
billing from the Massachusetts Executive Office for Administration and
Finance
ii. Request approval of the following:
   a. Contracts:
      i. Bound Tree Medical, LLC for a one-year contract to purchase first aid medical supplies at the discounted rates itemized in the Fairfax County Notice of Award dated December 27, 2019 as requested by the Fire Department
      ii. Amend an existing contract with Tighe & Bond, Inc. for Professional Engineering Services for the Prospect Hill Water Storage Tank Replacement Project to include additional Construction Administration and Observation Services in the amount of $34,000 as requested by the Water Department
      iii. Amend an existing contract with The Engineering Corp, Inc. (TEC, Inc.) for the Moore Road, Oak Hill Road, and Plain Road Improvement Project to include design configuration modifications in the amount of $39,827 as requested by the Engineering Department
      iv. Xcel Fire Protection, Inc. to repair and replace the dry sprinkler system at the Water Department in the amount of $59,400 as requested by the Facilities Department
      v. Tighe & Bond, Inc. for Professional Engineering Services for the Kirsi Circle Water Main Replacement Project in the amount of $70,500 as requested by the Water Department
   b. Purchase Orders:
      i. Dennis K. Burke for the purchase of gas and diesel fuel in the amount of $18,497.16 as requested by the Highway Department

15. 9:20PM  Correspondence

16. 9:25PM  Adjournment
## Board of Selectmen
### Correspondence
#### January 28, 2020

### Incoming Correspondence:
<table>
<thead>
<tr>
<th>IC</th>
<th>Date</th>
<th>Description</th>
</tr>
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<tbody>
<tr>
<td>IC 01</td>
<td>01/08/20</td>
<td>Westford Community Access Television Board Message</td>
</tr>
<tr>
<td>IC 02</td>
<td>01/08/20</td>
<td>MA Historical Commission Notice of the National Park Service Acceptance of Jonathan Keyes, Sr. House in Westford</td>
</tr>
<tr>
<td>IC 03</td>
<td>01/13/20</td>
<td>Town of Tewksbury Police Headquarters Letter of Support of Continued Staffing within the Westford Health Department</td>
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<tr>
<td>IC 04</td>
<td>01/13/20</td>
<td>Massachusetts Municipal Association Invitation to Attend Annual Business Meeting</td>
</tr>
<tr>
<td>IC 05</td>
<td>01/13/20</td>
<td>MassDOT National Bridge Inspection Standards Bridge Inspection Reports</td>
</tr>
<tr>
<td>IC 06</td>
<td>01/13/20</td>
<td>MassHire Greater Lowell Workforce Board’s Fiscal Year 2019 Annual Report</td>
</tr>
<tr>
<td>IC 07</td>
<td>01/13/20</td>
<td>Northern Middlesex Council of Governments 1/1/20 Meeting Agenda</td>
</tr>
<tr>
<td>IC 08</td>
<td>01/17/20</td>
<td>Verizon Fios TV Programming Change</td>
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<tr>
<td>IC 09</td>
<td>01/17/20</td>
<td>United States Department of Commerce Review of Census Bureau’s Boundary Data</td>
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<tr>
<td>IC 10</td>
<td>01/17/20</td>
<td>Littleton Board of Selectmen and Planning Board Counterpoint Letter to the Massachusetts Legislative Delegation</td>
</tr>
<tr>
<td>IC 11</td>
<td>01/21/20</td>
<td>Lowell Regional Transit Authority 1/23/20 Meeting Agenda</td>
</tr>
<tr>
<td>IC 12</td>
<td>01/21/20</td>
<td>Boott Hydropower, LLC Study Progress Report for 2019 4th Quarter</td>
</tr>
<tr>
<td>IC 13</td>
<td>01/21/20</td>
<td>Notice of Entry of Order Confirming the 2nd Amended Joint Plan of Reorganization of Payless Holdings LLC</td>
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### Outgoing Correspondence:
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<tbody>
<tr>
<td>OC 01</td>
<td>01/16/20</td>
<td>Letter to Dave Theide, 89 West Street, Regarding Unauthorized Curbside Waste</td>
</tr>
<tr>
<td>OC 02</td>
<td>01/17/20</td>
<td>Abutters Notice to Neighbors of 30 Beacon Street</td>
</tr>
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*If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact our office at 978-692-5501 extension 1 or email to tmaa@westfordma.gov.*