



**TOWN OF WESTFORD  
COMMISSION ON DISABILITY  
55 MAIN STREET  
WESTFORD, MASSACHUSETTS 01886  
Tel: 978-692-5501 Fax: 978-399-2557**

**MEETING AGENDA**

**DATE:** January 23, 2020  
**TIME:** 7:00 PM  
**PLACE:** *Fletcher Fire Station 1 – 65 Boston Road*

1. Open Forum: *Members of the public are encouraged to raise issues that are relevant to the work of the Commission on Disability (COD). These issues cannot be related to an item already on the Agenda. If a speaker desires action by the COD on an issue, they should include in their presentation a request for it to be placed on a future Agenda. Speakers are limited to ten minutes. For additional time or action on an issue at the same meeting, speakers should contact the Chair two weeks prior to the meeting and request to be listed as a formal Agenda item.*
2. Old Business
  - a. Roudenbush Playground Projects
    - i. Roudenbush School-Age Playground, 65 Main Street
    - ii. Roudenbush Nabnessett Playground, 170 Plain Road
  - b. Snow Removal at Commercial Properties
  - c. Grant Application to Update of Westford's Self-Evaluation & Transition Plan
  - d. Update on Types of Announcements that Can be Posted on Website
  - e. Accessible Parking Patrol Update
  - f. Membership Changes: Open Seat
  - g. Election of Vice Chair
3. Adopt Minutes of December 12<sup>th</sup> Meeting
4. New Business
  - a. MOD Notices
  - b. U.S. Access Board Webinars
5. Other Business
6. Select date for next meeting: February 27, 2020?
7. Adjourn

**REQUEST:** *Please help make this a fragrance-free meeting in order to accommodate those members and guests that are chemically sensitive to fragrances and other scented products. Thank you.*