



TOWN OF WESTFORD  
BOARD OF SELECTMEN

TOWN HALL  
55 Main Street  
WESTFORD, MA 01886  
Telephone (978) 692-5501 Fax (978) 399-2557

**ACTION TAKEN**

**MEETING AGENDA**

Tuesday, January 23, 2018

7:30PM

Town Hall, Meeting Room, 55 Main Street

Selectman G. Thomas Clay participated remotely – all votes taken by Roll Call

1. 7:30PM **Call to Order**
2. 7:30PM **Pledge of Allegiance**
3. 7:32PM **Open Forum/FAQ/Announcements**
  1. Selectman J. Scott Hazelton recognized the Highway Department for their response to the recent conditions of ice and hazardous roadways
  2. Town Clerk Patty Dubey announced that nomination papers for the Annual Town Election are currently available in the Town Clerk's Office in Town Hall. The deadline for submission is March 13, 2018, to the Town Clerk's Office. The Annual Town Election is on May 1, 2018
4. 7:35PM **Receive presentation and request comments on the preliminary plans for the new Center Building at 51 Main Street**

*-Tom Mahanna, Chair, Permanent Town Building Committee*  
*-Jeff Shaw, Context Architecture*

Preferred the plans without the basement due to the cost of ledge removal. Directed the Permanent Town Building Committee to discuss parking with Police Chief Thomas McEnaney, and hold additional meeting to receive abutters' and other residents' input
5. 8:00PM **Consider the formation and draft charge of a working group to examine the possibility of establishing a split tax rate for funding possible new tax exemptions**

Appointments to be made on 2/13

Approved membership as follows:

  - (1) Board of Selectmen (G. Thomas Clay interested)
  - (1) Finance Committee
  - (1) Board of Assessors
  - (1) Senior, Low-Income, and Disabled Tax Relief Committee
  - (1) Economic Development Committee
  - (1) Finance Staff
  - (1) Westford Business Association
  - (2) Residents-At-Large

Town Manager revising draft charge and advertising for members

6. 8:15PM      **Annual Town Meeting – March 24, 2018**  
*Approved 5-0* 1. Request to approve the amended timeline for the Annual Town Meeting on  
March 24, 2018      *-Patty Dubey, Town Clerk*  
*Approved 5-0* 2. Vote to close the Annual Town Meeting warrant
7. 8:30PM      **Old/New Business**  
*Approved 5-0* 1. Request from the Town Treasurer to authorize bonds in the amount of  
\$10,000,000 and authorize refinanced loans in the amount of \$2,545,000  
*-Christine Collins, Tax Collector / Treasurer*  
*Approved 5-0* 2. Request from the Economic Development Committee to appoint Jeff  
Morrissette, Director of Land Use Management, as a full member with a  
term to end June 30, 2020
8. 8:35PM      **Consent Agenda- Request to approve the following**  
Banner Request  
*Approved 5-0* Event: Westford Youth Baseball and Softball registration  
Applicant: Andrew Jones  
Banner Location: J.V. Fletcher Library  
Banner Dates: February 19 – March 1, 2018
9. 8:40PM      **Minutes for Approval**  
For Release  
*Approved 5-0* Regular Session – January 9, 2018
10. 8:45PM      **Board Reports/Updates**
11. 8:50PM      **Town Manager's Report**  
Request approval of the following contracts:  
*Approved 5-0* Executive Office of Elder Affairs for the 2018 Formula Grant in the amount  
of \$1,901.80
12. 8:55PM      **Correspondence**
13. 9:00PM      **Adjournment**

**Board of Selectmen  
Correspondence  
January 23, 2018**

**Incoming Correspondence:**

C 01	01/04/18	Memorandum from Richard Barrett, Highway Superintendent, regarding National Grid tree trimming operations in Nabnasset area
C 02	01/08/18	Nashoba Valley Technical School District invitation to annual Town Officials Breakfast on February 2, 2018
C 03	01/10/18	Dept. of Housing and Community Development Local Initiative Program LAU approval letter for Juniper Hill Road
C 04	01/10/18	KP Law annual hospitality reception invitation for January 19, 2018
C 05	01/10/18	Massachusetts Selectmen's Association Annual Business Meeting agenda for January 20, 2018
C 06	01/10/18	US Bankruptcy Court notice of effective date of confirmed second amended joint plan of reorganization of SunEdison, Inc.
C 07	01/16/18	Message from Rachel Kaprielian regarding McDonald's new packaging and recycling goals
C 08	01/16/18	Northern Middlesex Council of Governments (NMCOG) agenda for meeting on January 17, 2018
C 09	01/16/18	Verizon Fios TV Programming Change for Sony Movie Channel and Cine Sony Television
C 10	01/16/18	Report from Professional Environmental Services LLC on a weeping beech at 78 Main Street
C 11	01/17/18	Verizon Fios notice of programming removal of channel 22
C 12	01/18/18	Invite to Circle Health Ball for Community Health Initiatives

*If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact  
Greg Johnson 978-692-5501 extension 1 or email to [gregjohnson@westfordma.gov](mailto:gregjohnson@westfordma.gov).*