



**J. V. FLETCHER LIBRARY BOARD OF TRUSTEES &
LIBRARY FACILITY NEEDS COMMITTEE
JOINT MEETING AGENDA**

Wednesday, January 18, 2017; 7PM

J. V. FLETCHER LIBRARY – Story Hour Room

- I. Call to Order [**4 seconds**]
- II. Signing of Trust Fund Warrants [**5 minutes**]
- III. Approval of Minutes [**5 minutes**] [Bolded minutes in packet] **VOTE**
 - A. **December 5, 2016**
- IV. Acceptance of Treasurer’s Quarterly Report [**10 minutes**]
 - A. Quarterly Trust Fund Report
- V. Report of the Director [**10 minutes**] **VOTE**
 - A. Warrant Review and Approval **VOTE**
 - 1. Warrants Numbered: **17-24 thru 17-29**
- VI. Report of Committees [**10 minutes**]
 - A. Trustee Information Exchange
- VII. Communications [**10 minutes**]
 - A. Eagle Scout Letter of Support: Will O’Neal
 - B. MBLC Notice of first State to Public Libraries Award payment
- VIII. Unfinished Business [**0 minutes**]
- IX. New Business [**10 minutes**] – **TAKE OUT OF ORDER**
 - A. **Approve Massachusetts Public Library Construction Grant submittal - VOTE**
 - B. Incumbents Indicate Candidacy Intentions
- X. Announcements [**5 minutes**]
 - A. Friends’ Liaison Report (Fleckner)
 - B. Note upcoming important dates:

January 18, 2017	7:00 PM	January Trustees and LFNC Joint Meeting
January 26, 2017	4:00 PM	MPLCP Grant due MBLC
February 6, 2017	7:00 PM	Full Board
March 6, 2017	7:00 PM	Full Board

- XI. Adjournment [**3 seconds**]

HK/edr



FRONT ATTACHMENTS:

- Trustee Board Meeting Dates FY17
- Trustee Board Calendar
- Trustee Goals FY17

REAR ATTACHMENTS:

- REPORTS/POLICIES:
- ARTICLES:
- PUBLICITY RELEASES:
 - Children's Programs Packets
 - Monday Mystery Book Club
 - January Westford Job Seekers Network Flyers
 - January Teen & Tween Autumn Clubs & Programs
- PLANNING DOCUMENTS:
- MISCELLANEOUS: