



**TOWN OF WESTFORD  
BOARD OF SELECTMEN**

TOWN HALL  
55 Main Street  
WESTFORD, MA 01886  
Telephone (978) 692-5501 Fax (978) 399-2557

**MEETING AGENDA**

Tuesday, January 14, 2020  
7:30PM

Town Hall, Meeting Room, 55 Main Street

1. 7:30PM **Call to Order**
2. 7:30PM **Pledge of Allegiance**
3. 7:32PM **Open Forum/FAQ/Announcements**  
Recognition of Fire Captain Jim Barrett for 38 years of service on the Westford Fire Department
4. 7:35PM **Public Hearing**  
Examine complaints received regarding a potential nuisance/dangerous dog located at 9 Dana Drive and consider enforcement action in accordance with Massachusetts General Law Chapter 140 Section 157  
*– Dan Hurd, Animal Control Officer*
5. 7:50PM **Public Hearing**  
Request to approve a change of officers and beneficial interest of a M.G.L. c.138 §12 All Alcohol Restaurant License at 99 Restaurants of Boston, LLC, d/b/a 99 Restaurant, 333 Littleton Road
6. 8:05PM **Annual Town Meeting – Saturday, March 28, 2020**  
Vote intention of laying out Jennie Richards Road as a town way at the Annual Town Meeting, and refer to the Planning Board for a non-binding recommendation  
*– Paul Starratt, Town Engineer*
7. 8:15PM **Old/New Business**
  - i. Tobias Bluestein, student at Westford Academy and member of Sunrise Westford request to discuss the National Green New Deal
  - ii. Update from the 12 North Main Street Task Force on the disposition of the anodizing mill property and discuss next steps
  - iii. Reschedule the Board of Selectmen meeting currently scheduled on December 15, 2020.

8. 8:40PM      **Consent Agenda- Request to approve the following**
- i. Banner Request:  
Event: Westford Youth Baseball and Softball League Registration  
Applicant: Andrew Jones  
Dates: Friday, February 21, 2020 to Monday, March 2, 2020  
Location: J.V. Fletcher Library
  - ii. Banner Request:  
Event: Learn to Row  
Applicant: Westford Community Rowing  
Dates: Saturday, May 30, 2020 to Tuesday, June 9, 2020  
Location: J.V. Fletcher Library
9. 8:45PM      **Minutes for Approval**  
For Release
- December 11, 2019 – Regular Session
10. 8:50PM      **Board Reports/Updates**
11. 8:55PM      **Town Manager’s Report**
- i. Request from the Council on Aging to accept a grant in the amount of \$3,700 to support their Aging Mastery and transportation programs awarded from the 2020 Emerson Hospital Awards Program
  - ii. Request from the Cemetery Department to accept a grant in the amount of \$4,275 for cemetery equipment to improve personnel safety from the Massachusetts Interlocal Insurance Association
  - iii. Request from the 12 North Main Street Task Force to accept a grant in the amount of \$64,500 for an environmental site assessment at 12 North Main Street from the Brownfields Redevelopment Fund awarded from MassDevelopment
  - iv. Request approval of the following:
    - a. Contracts:
      - i. Pathfinder Tree Service, LLC for on-call tree removal/maintenance related services as requested by the Highway Department, for the hourly rates as provided on the quote form included in the packet
      - ii. T.J. Ogden Co., Inc. for the installation of one irrigation well located at Hill Orchard in the amount of \$19,986.71 as requested by the Conservation/Resource Planner
      - iii. Simcox Appraisal for appraiser services for the Moore Road, Oakhill Road, and Plain Road Improvement Project in the amount of \$30,000 as requested by the Engineering Department
    - b. Purchase Orders:
      - i. Tessco, Inc. for 2,600 feet of 1 ¼” of coaxial cable in the amount of \$14,558.34 as requested by the Water Department
      - ii. Colonial Municipal Group for the purchase of a 2020 Chevrolet Tahoe, and two 2020 Ford Explorers in the total amount of \$124,533 as requested by the Police Department
12. 9:00PM      **Correspondence**
13. 9:05PM      **Adjournment**

**Board of Selectmen  
Correspondence  
January 14, 2020**

**Incoming Correspondence:**

IC 01	11/20/19	National Brain Tumor Society letter regarding 26 <sup>th</sup> Annual Boston Brain Tumor Ride
IC 02	12/05/19	Notice of Appearance for A. Alexander Weisheit and Jonathan M. Silverstein on behalf of Westford Conservation Commission, et. al
IC 03	12/13/19	Stantec Consulting Services Inc. Notice Relative to Routine Water Quality Monitoring at the Former Westford Landfill
IC 04	12/13/19	Massachusetts Department of Environmental Protection Notice of Environmental Sampling
IC 05	12/16/19	Saint Catherine Parish Letter Thanking Police Chief Tom McEnaney
IC 06	12/16/19	Notice of Appearance of Counsel on Behalf of Westford Planning Board
IC 07	12/19/19	Stantec Consulting Services Inc. Landfill Gas Monitoring 4 <sup>th</sup> Quarter 2019 Update
IC 08	12/20/19	MassDevelopment Approval of Brownfields Site Assessment Recoverable Grant
IC 09	12/20/19	Nashoba Valley Technical School District's Invitation to Town Officials Breakfast
IC 10	12/23/19	David Hedison Update on the Helena Crocker Residences
IC 11	12/27/19	Wayne Wagner Jr.'s Resignation Letter from the Commission on Disability
IC 12	12/29/19	Alan Bugos Update Regarding the Westford Recycling Commission's Fiscal Year 2019 Trash and Recycling Statistics and Data Analysis
IC 13	01/01/20	Verizon Fios TV Content Update
IC 14	01/03/20	MassDOT Notice Relative to Recent Legislature Approval
IC 15	01/03/20	MMA Regarding the Annual Business Meeting and Trade Show
IC 16	01/03/20	NMCOG Request for Proposals for 13 <sup>th</sup> Round of District Local Technical Assistance Funds
IC 17	01/03/20	Xfinity Notice Relative to Transitions in Contact
IC 18	01/06/20	MA Office on Disability Denial of Planning Grant Application for Fiscal Year 2020

**Outgoing Correspondence:**

OC 01	12/18/19	Notice to Waste Management Relative to Dissatisfaction in Performance
OC 02	12/19/19	Letter to .Gov Domain Registration Relative to Authorization of Westford-ma.gov Domain
OC 03	12/23/19	Letter to .Gov Domain Registration Relative to Authorization of Westfordma.gov Domain

*If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact our office at 978-692-5501 extension 1 or email to [tmaa@westfordma.gov](mailto:tmaa@westfordma.gov).*