



TOWN OF WESTFORD
BOARD OF SELECTMEN

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557

ACTION TAKEN

MEETING AGENDA

Tuesday, January 9, 2018

7:00PM

Town Hall, Meeting Room, 55 Main Street

Selectman G. Thomas Clay participated remotely – all votes taken by Roll Call

1. 7:00PM **Call to Order**
2. 7:00PM **Executive Session**
 1. Discussion of strategy regarding potential claims or litigation regarding Corbett Development, Inc., including potential resolution thereof, where an open meeting may have a detrimental effect on the litigating position of the town
 2. To consider the purchase, exchange, lease or value of the Adams' property located at 41-43 and 46 Lowell Road, as an open session may have a detrimental effect on the negotiating position of the public body

Return to Open Session

3. 7:30PM **Pledge of Allegiance**
4. 7:32PM **Open Forum/FAQ/Announcements**
 1. Recognize Lieutenant Harold "Haffie" Fletcher for his 47 years of service in the Westford Fire Department
 2. Congratulate Brandon Ly-Em, Boy Scout Troop 159, for earning the rank of Eagle Scout
 3. Recognize and accept gift of a new quality wood door in the lobby of the police station into the former dispatch room, in honor of Richard Hasbrook, a recently deceased father of two Nashoba Valley Technical High School students
5. 7:35PM **Request to approve National Grid petition for the installation of a pole and transformer to feed the new fire station headquarters at 65 Boston Road**
Approved 5-0
-No one attending from National Grid
6. 7:40PM **Request for support from the Dog Park Task Force to locate a dog park on Gage Lane at the Old Lowell Road intersection, parcel ID #018 0066 0000, with possible land-swap of Allie Lane, parcel ID #035 0101 0000 with the Town Forest Committee, or on Farmer Way, parcel ID #035 0110 0000**
-Edie Fruscione, Chair, Dog Park Task Force

Directed the Parks and Recreation Commission to include the establishment of a dog park in their Parks and Recreation Master Plan

7. 8:00PM **Citizens' petition requesting the Board of Selectmen approve the installation of a crosswalk on Boston Road at the intersection of Lincoln Street and Hildreth Street**
Town Engineer Paul Starratt reported that plans for the crosswalk would be considered in the Boston Road Reconstruction Plan
8. 8:15PM **Consider adopting a new personnel policy authorizing the town to pay employees, who take leave to attend military basic training, the difference between their regular salary and their military pay**
-Terry Stader, Veterans Service Officer
9. 8:20PM **Discuss Senior, Low-Income, Disabled Tax Relief (SLIDTR) Committee proposals for Annual Town Meeting on March 24, 2018, and consider the process for examining the FY19 tax classification**
1. Voted 5-0:
 - a. To support the following articles on the March 24, 2018 Annual Town Meeting warrant (pending Town Counsel review):
 - i. House Bill 4001 for means tested property tax exemptions for qualified residents age 65 and older
 - ii. Home Rule Petition with similar language to House Hill 4001
 - iii. Home Rule Petition to provide an exemption to state certified disability residents
 - b. To remove the placeholder warrant article of lowering exemption age per Massachusetts General Law (MGL) Chapter 59, Section 5 (41C) from 70 to 65
 2. Directed the Town Manager to provide public notice about the Board of Selectmen's intent to schedule the formation of a working group to examine the possibility of establishing a split tax rate for funding the new tax exemptions at their January 23, 2018 BOS meeting
10. 8:40PM **Old/New Business**
1. Request to authorize the Town Manager to execute a Memorandum of Agreement with developer Edward P. O'Neil, III/Corbett Development, Inc. relating to the Pageant Way, Priscilla Lane and Nicole's Way residential development projects (possible vote)
 2. Request from the Conservation Commission to expend \$3,500 from the Wetland Receipts Reserve for contracted services to draft the Conservation minutes from October 2017 through June 2018
-Carol Gumbart, Conservation/Resource Planner
 3. Request from the Commission on Disability to appoint:
 - a. Wayne Wagner as a full member with a term to end June 30, 2018
 - b. Sandra Martinez as an alternate member with a term to end June 30, 2020

11. 8:45PM **Minutes for Approval**

For Release

Approved 5-0 Regular Session – December 19, 2017

12. 8:50PM **Board Reports/Updates**

13. 8:55PM **Town Manager's Report**

Approved 5-0 1. Request to approve the installation of a 3-hour maximum parking limit sign at the Stone Arch Trail Head on Cold Spring Road

2. Request to approve the following:

a. Contracts:

- Approved 5-0
- i. Brookview Irrigation for snow plowing and snow removal at \$82/hour for two vehicles
 - ii. Tim Ash/Tim's Hydroseeding for snow plowing and snow removal at \$87/hour for two vehicles
 - iii. Scott's Tree & Landscaping for the extension of a heavy equipment rental agreement at a rate of \$250/hour for a bucket truck, \$125/hour for a log truck, and \$10/yard for the disposal of wood debris
 - iv. TEC, Inc. for professional survey services for a sidewalk extension at Cornerstone Square and preparation of State Highway Layout Alteration documentation to meet MassDOT specifications in the amount of \$6,000 from the PWAH Gift Account
 - v. Odyssey Advisors to provide a General Accounting Standards Board (GASB) 75 Valuation as of July 1, 2017 for the fiscal year ending June 30, 2018, and a GASB 75 Valuation as of July 1, 2018 for the fiscal year ending June 30, 2019 in the amount of \$9,200

b. Purchase Orders:

- i. Motorola Solutions Inc. for radio equipment in the amount of \$14,925
Approved 5-0 pending its inclusion as a capital budgeted item, if required

14. 9:00PM **Correspondence**

15. 9:05PM **Adjournment**

**Board of Selectmen
Correspondence
January 9, 2018**

Outgoing Correspondence:

C 01	12/22/17	Notice to abutters concerning proposed dog park location at parcel ID # 018 0066 0000 at the intersection of Gage Lane and Old Lowell Road
C 02	12/29/17	Notice to abutters concerning proposed pickleball courts at parcel ID # 046 0011 0244 on Russell's Way
C 03	01/02/18	Notice to abutters concerning proposed dog park location at parcel ID # 035 0110 0000 at 110 Farmer Way
C 04	01/02/18	Letter of support for the Abbot Mill Phase 2 Redevelopment application to the Massachusetts Historical Commission's Historic Rehabilitation Tax Credit Program

Incoming Correspondence:

C 05	12/11/17	Massachusetts Historical Commission announcement of 40 th Annual Preservation Awards 2018 Nomination Form
C 06	12/15/17	Landfill Gas Monitoring report for 4 th Quarter 2017 from Stantec Consulting Services Inc. of the former Westford landfill
C 07	12/19/17	Petition for the construction of a crosswalk on Boston Road near the intersection of Lincoln Street and Hildreth Street
C 08	12/20/17	Groundwater monitoring report for 2017 from Stantec Consulting Services Inc. for the former Westford landfill
C 09	12/26/17	Letter of map amendment determination document for a removal at 34 Beaver Brook Road
C 10	12/27/17	National Grid safety brochure
C 11	12/27/17	Letter from Robert J. Laronga, 2 Main Street, regarding 2018 property taxes and payment procedures
C 12	12/28/17	<i>The Beacon</i> for January 2018 from the Massachusetts Municipal Association
C 13	01/02/18	Local Action Unit designation of two affordable ownership homes located at 75 Graniteville Road from the Department of Housing & Community Development
C 14	01/03/18	Verizon Fios notice of TV programming change removing channel 228

*If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact
Greg Johnson 978-692-5501 extension 1 or email to gregjohnson@westfordma.gov.*