



TOWN OF WESTFORD
BOARD OF SELECTMEN

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557

MEETING AGENDA

Tuesday, January 9, 2018

7:00PM

Town Hall, Meeting Room, 55 Main Street

1. 7:00PM **Call to Order**
2. 7:00PM **Executive Session**
 1. Discussion of strategy regarding potential claims or litigation regarding Corbett Development, Inc., including potential resolution thereof, where an open meeting may have a detrimental effect on the litigating position of the town
 2. To consider the purchase, exchange, lease or value of the Adams' property located at 41-43 and 46 Lowell Road, as an open session may have a detrimental effect on the negotiating position of the public body

Return to Open Session

3. 7:30PM **Pledge of Allegiance**
4. 7:32PM **Open Forum/FAQ/Announcements**
 1. Recognize Lieutenant Harold "Haffie" Fletcher for his 47 years of service in the Westford Fire Department
 2. Congratulate Brandon Ly-Em, Boy Scout Troop 159, for earning the rank of Eagle Scout
 3. Recognize and accept gift of a new quality wood door in the lobby of the police station into the former dispatch room, in honor of Richard Hasbrook, a recently deceased father of two Nashoba Valley Technical High School students
5. 7:35PM **Request to approve National Grid petition for the installation of a pole and transformer to feed the new fire station headquarters at 65 Boston Road**
-No one attending from National Grid
6. 7:40PM **Request for support from the Dog Park Task Force to locate a dog park on Gage Lane at the Old Lowell Road intersection, parcel ID #018 0066 0000, with possible land-swap of Allie Lane, parcel ID #035 0101 0000 with the Town Forest Committee, or on Farmer Way, parcel ID #035 0110 0000**
-Edie Fruscione, Chair, Dog Park Task Force

7. 8:00PM **Citizens' petition requesting the Board of Selectmen approve the installation of a crosswalk on Boston Road at the intersection of Lincoln Street and Hildreth Street**
8. 8:15PM **Consider adopting a new personnel policy authorizing the town to pay employees, who take leave to attend military basic training, the difference between their regular salary and their military pay**
-Terry Stader, Veterans Service Officer
9. 8:20PM **Discuss Senior, Low-Income, Disabled Tax Relief (SLIDTR) Committee proposals for Annual Town Meeting on March 24, 2018, and consider the process for examining the FY19 tax classification**
10. 8:40PM **Old/New Business**
1. Request to authorize the Town Manager to execute a Memorandum of Agreement with developer Edward P. O'Neil, III/Corbett Development, Inc. relating to the Pageant Way, Priscilla Lane and Nicole's Way residential development projects (possible vote)
 2. Request from the Conservation Commission to expend \$3,500 from the Wetland Receipts Reserve for contracted services to draft the Conservation minutes from October 2017 through June 2018
-Carol Gumbart, Conservation/Resource Planner
 3. Request from the Commission on Disability to appoint:
 - a. Wayne Wagner as a full member with a term to end June 30, 2018
 - b. Sandra Martinez as an alternate member with a term to end June 30, 2020
11. 8:45PM **Minutes for Approval**
For Release
 Regular Session – December 19, 2017
12. 8:50PM **Board Reports/Updates**
13. 8:55PM **Town Manager's Report**
1. Request to approve the installation of a 3-hour maximum parking limit sign at the Stone Arch Trail Head on Cold Spring Road
 2. Request to approve the following:
 - a. Contracts:
 - i. Brookview Irrigation for snow plowing and snow removal at \$82/hour for two vehicles
 - ii. Tim Ash/Tim's Hydroseeding for snow plowing and snow removal at \$87/hour for two vehicles
 - iii. Scott's Tree & Landscaping for the extension of a heavy equipment rental agreement at a rate of \$250/hour for a bucket truck, \$125/hour for a log truck, and \$10/yard for the disposal of wood debris

- iv. TEC, Inc. for professional survey services for a sidewalk extension at Cornerstone Square and preparation of State Highway Layout Alteration documentation to meet MassDOT specifications in the amount of \$6,000 from the PWAH Gift Account
- v. Odyssey Advisors to provide a General Accounting Standards Board (GASB) 75 Valuation as of July 1, 2017 for the fiscal year ending June 30, 2018, and a GASB 75 Valuation as of July 1, 2018 for the fiscal year ending June 30, 2019 in the amount of \$9,200
- b. Purchase Orders:
 - i. Motorola Solutions Inc. for radio equipment in the amount of \$14,925

14. 9:00PM **Correspondence**

15. 9:05PM **Adjournment**

**Board of Selectmen
Correspondence
January 9, 2018**

Outgoing Correspondence:

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| C 01 | 12/22/17 | Notice to abutters concerning proposed dog park location at parcel ID # 018 0066 0000 at the intersection of Gage Lane and Old Lowell Road |
| C 02 | 12/29/17 | Notice to abutters concerning proposed pickleball courts at parcel ID # 046 0011 0244 on Russell's Way |
| C 03 | 01/02/18 | Notice to abutters concerning proposed dog park location at parcel ID # 035 0110 0000 at 110 Farmer Way |
| C 04 | 01/02/18 | Letter of support for the Abbot Mill Phase 2 Redevelopment application to the Massachusetts Historical Commission's Historic Rehabilitation Tax Credit Program |

Incoming Correspondence:

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| C 05 | 12/11/17 | Massachusetts Historical Commission announcement of 40 th Annual Preservation Awards 2018 Nomination Form |
| C 06 | 12/15/17 | Landfill Gas Monitoring report for 4 th Quarter 2017 from Stantec Consulting Services Inc. of the former Westford landfill |
| C 07 | 12/19/17 | Petition for the construction of a crosswalk on Boston Road near the intersection of Lincoln Street and Hildreth Street |
| C 08 | 12/20/17 | Groundwater monitoring report for 2017 from Stantec Consulting Services Inc. for the former Westford landfill |
| C 09 | 12/26/17 | Letter of map amendment determination document for a removal at 34 Beaver Brook Road |
| C 10 | 12/27/17 | National Grid safety brochure |
| C 11 | 12/27/17 | Letter from Robert J. Laronga, 2 Main Street, regarding 2018 property taxes and payment procedures |
| C 12 | 12/28/17 | <i>The Beacon</i> for January 2018 from the Massachusetts Municipal Association |
| C 13 | 01/02/18 | Local Action Unit designation of two affordable ownership homes located at 75 Graniteville Road from the Department of Housing & Community Development |
| C 14 | 01/03/18 | Verizon Fios notice of TV programming change removing channel 228 |

*If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact
Greg Johnson 978-692-5501 extension 1 or email to gregjohnson@westfordma.gov.*