



**TOWN OF WESTFORD  
BOARD OF CEMETERY COMMISSIONERS**

TOWN HALL  
55 Main Street  
WESTFORD, MA 01886  
Telephone (978) 692-5526

**MEETING AGENDA**

**(REVISED)**

January 8, 2025  
8:30 a.m.

The meeting will be held virtually. Instructions are below.  
This meeting is being recorded and may be made available on  
the internet.

**Recording Announcement**

**Call to Order**

**Open Forum/Announcements**

**Approve Minutes** – November 20 meeting

**Department Reports**

Budget Report  
Burial Report, Deeds to be Signed  
Cemetery Operations & Grounds Report

**Commissioner Reports\***

**Unfinished Business**

Potential Expansion of Pine Grove  
Summer House at Fairview  
Establish a committee to review the preservation and safety of the summer house.

**New Business**

Westford Museum 2026 Candlelight Tour, Sunday, April 19  
New Cemetery Commissioner- Marilyn Franks  
Commission Staff Business

**Schedule Next Meeting** – February 12

**Adjourn**

\*No reports at this time

Town of Westford

All members of the public are invited to a Zoom meeting.

When: Jan 8, 2026 08:30 AM Eastern Time (US and Canada)

Topic: Cemetery Commission

Register in advance or at any time prior to the conclusion of this meeting by accessing the following link on your computer, smart phone or tablet:

[https://westfordma-gov.zoom.us/webinar/register/WN\\_A0d7vrCGTIW3zNzh2py8AQ](https://westfordma-gov.zoom.us/webinar/register/WN_A0d7vrCGTIW3zNzh2py8AQ)

Registration requires only that you provide a name and E-mail address.

After registering, you will receive a confirmation email containing information about joining the meeting and you will be provided with immediate access if the meeting is already in progress.

Please be advised this open meeting may be broadcast live via WCAT and recorded for playback online, video-on-demand viewing at <https://cloud.castus.tv/vod/westfordcat/?page=HOME>. Attendees are reminded that by attending this meeting, you consent to your likeness and audio being used and rebroadcast by WCAT, or by the Town.

If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact our office at 978-692-5501 extension 1 or email to [accessibility@westfordma.gov](mailto:accessibility@westfordma.gov).