

WESTFORD PARKS & RECREATION COMMISSION

**Public Meeting Agenda
January 6, 2020 at 6:30 PM**

Meeting Location:
Westford Parks and Recreation Main Office
65 Main Street, 3rd Floor
(Roudenbush Building)

- 6:30 PM Call to Order**
- A. 6:31 PM Open Forum – Citizen Participation**
This portion of the meeting is for citizens to communicate ideas or concerns to the commission regarding parks and recreation issues WHICH ARE NOT RELATED TO SPECIFIC ACTION ITEMS on the agenda. Speakers are limited to 10 minutes. Individuals desiring more time should contact the Commission Chair two weeks prior to the next scheduled meeting to request to be placed on the agenda. The public is encouraged to comment on the need for parks and recreation programs and facilities, as they perceive them.
- B. 6:35 PM Parks & Recreation Department Priorities Discussion**
- C. 7:35 PM Programs, Grounds, Reports and Updates from Director**
- 1. Parks & Recreation CPC applications**
 - 2. CPC Letters of Support**
 - 3. Forge Pond Beach Project Update**
 - 4. Forge Pond Beach Facility Reopening Discussion**
- D. 8:00 PM Budget Update**
- E. 8:10 PM Correspondence**
- F. 8:25 PM Approval of Meeting Minutes**
- 1. November 5, 2019**
 - 2. December 2, 2019**
- G. 8:35 PM Commissioner Updates on Old/New Business**
- H. 8:40 PM Next P&R Commission Meeting**
- I. 8:45 PM Adjournment of Meeting**