

# WESTFORD PARKS & RECREATION COMMISSION

## Public Meeting Agenda January 3, 2022 at 6:30 PM Online Via Zoom (registration information below)

**Per Westford Board of Health vote on August 9, 2021, face coverings are required for all staff and visitors to public buildings, as well as during public meetings.**

- 6:30 PM Call to Order
- A. 6:31 PM Open Forum – Citizen Participation  
*This portion of the meeting is for citizens to communicate ideas or concerns to the commission regarding parks and recreation issues WHICH ARE NOT RELATED TO SPECIFIC ACTION ITEMS on the agenda. Speakers are limited to 10 minutes. Individuals desiring more time should contact the Commission Chair two weeks prior to the next scheduled meeting to request to be placed on the agenda. The public is encouraged to comment on the need for parks and recreation programs and facilities, as they perceive them.*
- B. 6:35 PM Feasibility Study Update
- C. 6:50 PM Budget Update
- FY22 Operating Budget
  - FY23 Operating Budget
  - FY23 Capital Budget
- D. 7:05 PM Programs, Grounds, Reports and Updates from Director
- Staffing Update
- E. 7:15 PM Minutes
- 11-1-2021
  - 12-6-2021
- F. 7:20 PM Correspondence
- G. 7:25 PM Commissioner Updates on Old/New Business
- H. 7:35 PM Next P&R Commission Meeting
- I. 7:40 PM Adjourn

\*Agenda item times are approximate and subject to change.

All members of the public are invited to a Zoom meeting.

When: Jan 3, 2022 06:30 PM Eastern Time (US and Canada)

Topic: Parks and Recreation Commission January 3, 2022 @6:30 PM

Register in advance or at any time prior to the conclusion of this meeting by accessing the following link on your computer, smart phone or tablet:

[https://westfordma.gov.zoom.us/webinar/register/WN\\_UYZToc1FTCO7Ni9b80tm3w](https://westfordma.gov.zoom.us/webinar/register/WN_UYZToc1FTCO7Ni9b80tm3w)

Registration requires only that you provide a name and E-mail address.  
After registering, you will receive a confirmation email containing information about joining the meeting  
and you will be provided with immediate access if the meeting is already in progress.