

2016 Board of Selectmen / Town Manager Goals

One Year Goals:

1. Adhere to the Board of Selectmen Fiscal Year 2017 Budget Policy Direction. Provide budget projections for the next three years and outline options and make recommendations to keep a balanced budget.
2. Continue to monitor health insurance benefits and identify ways to control costs. Analyze the upcoming changes in the health insurance industry related to federal healthcare reform; recommend changes as required.
3. Work with the Permanent Town Building Committee to complete the design and construction bid documents of the combined dispatch center and the new Center Fire Station. Work with town staff, officials, and residents to develop recommendations for the reuse of the former center station.
4. Complete the energy aggregation program to provide a fixed rate for electric supply for local residents and businesses. Complete energy efficiency projects funded through the Green Community competitive grant, and apply for competitive grants to fund additional energy efficiency projects. Explore initiatives and programs that will help the town make progress toward its goal of a 20% reduction in overall energy consumption.
5. Update personnel policies and procedures handbook.
6. Assist with the Drew Gardens property redevelopment project.
7. Evaluate the results of the Resident Communication Survey, and seek to make improvements in communication between the Town and residents.

Multi Year Goals:

8. Work with the Town Farm Task Force and applicable boards to identify an alternative location for the offices and programming space currently occupied by the Recreation and Cemetery departments in the Town Farm building, and develop a plan for the future use or disposition of the Town Farm building.
9. Support the 12 North Main Street Task Force's efforts to identify a reuse strategy for the town-owned mill property. Continue to pursue grants and funding sources to help with the cleanup of contamination, and work with state agencies to protect our public water supply at this location. Coordinate any cleanup and/or building stabilization work that is approved.
10. Support the Commission on Disability to identify issues related to compliance with the Americans with Disabilities Act (ADA).
11. Work with the Pedestrian Safety Committee, Police, Fire, Engineering, Highway, Health, and other departments to investigate ways to promote Westford as a healthy community through policies, programs, and infrastructure planning.

Date Approved by the Board of Selectmen: November 10, 2015