



TOWN OF WESTFORD
ECONOMIC DEVELOPMENT COMMITTEE
TOWN HALL
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Meeting Minutes
Economic Development Committee

Thursday, May 19, 2016 at 8:15 AM
Town Hall, Main Conference Room, 2nd Floor
55 Main Street, Westford

Attending: Tom Barry, Ron Caterino, Eli Demetri, , Bill Nussbum, Jodi Ross, Christina Sacco, Andrew Stern, Tom West.

The meeting was called to order by Tom Barry at 8:20 AM.

Administrative Items

The Committee Welcomed Christina Sacco as our newest member.

The Committee also thanked Tom West for his years of service.

Tom Barry reminded all members that the June EDC meeting will be held on Thursday June 23rd rather than Thursday June 16th.

The Minutes of the April 21, 2016 meeting were approved with two abstentions.

Westford Business Association

Patti Mason and Jack Mangan from the Westford Business Association gave an update on their efforts to establish a data base for available commercial and retail rental space. They provided the EDC with the results of their efforts using MLS and Loop Net. Average office space is running \$18-\$20/ft², triple net.

Tom Barry commented on the successful meeting between the WBA Town Liaison subcommittee and several EDC members, and expressed interest in future meetings.

12 North Main Street Task Force

The stabilization project has been completed successfully. An RFP was issued and an award made for the removal and disposal of the debris. The contract was issued to the low bidder for \$109K.

The Task Force received approval from the Board of Selectmen for mixed-use development of the site.

495/MetroWest Partnership

Paul Matthews, Executive Director of the 495/MetroWest Partnerships joined the meeting to discuss how their Association and the Westford EDC could best collaborate to draw key companies to the Town.

Following the conclusion of the meeting, Paul was given a driving tour of Westford to review available sites.

The meeting adjourned, by unanimous vote, at 10:10 AM.

Respectfully submitted:
Bill Nussbum, Acting Chair