

**WESTFORD PUBLIC SCHOOLS**  
**Westford, MA 01886**  
**School Committee Meeting**  
**Date: November 21, 2016**  
**Millennium – Conference Room B**

PUBLIC INPUT PROCEDURE

The Westford School Committee welcomes and encourages input from the public and staff. The procedures for the participation are:

Open Format: The first ten minutes of every meeting will be set aside to seek public and staff input.

Agenda Items: A speaker may address an agenda item at this time or request to be recognized, at the discretion of the Chair, at the time the item is discussed by the Committee.

Non-Agenda Items: A speaker may address non-agenda items only during the Open Forum portion of the meeting. The Committee WILL NOT take action on these items until at least the next regularly scheduled meeting except by unanimous vote of those members present.

Reports Section: Public input is welcome following the report's presentation and prior to the Committee's discussion. Reasonable time limits for discussion will be set.

**AGENDA**

**PUBLIC SESSION**

7:30    **1. CALL TO ORDER & Pledge of Allegiance**

**2. PUBLIC FORUM**

7:35    **3. INFORMATIONAL UPDATE**

- 1. Superintendent Update
- 2. School Committee Update
- 3. Student Representative Update

**4. OLD BUSINESS**

- 7:50    1. Westford Academy Field Project
- 8:05    2. Capital Plan - Approval Request
- 8:20    3. FY 2018 Budget - Discussion

*T. Ellis & T. Mahanna  
B. Olsen & K. Auth  
B. Olsen & K. Auth*

**5. NEW BUSINESS**

- 8:50    1. Cell Phone Tower Proposal

*B. Olsen*

**6. OTHER**

8:55    **Warrant Approvals**

- Payroll Warrant #1722sp dated November 23, 2016
- Expense Warrant #1722SE dated November 23, 2016

**7. APPROVAL OF MINUTES**

9:00    School Committee Meeting Minutes dated October 24, 2016 and November 7, 2016

9:05    **8. PERSONNEL** - As of Friday, November 18, 2016

**9:10    9. ADJOURNMENT** to executive session to discuss negotiations as an open session may have a detrimental effect on the bargaining position. The Committee will not return to Public Session

**Future Agenda Items:**

McKinney Vento - Information

All-Day Kindergarten Program Review

School Resource Officer Update - School Building Security - Gun Safety Program

Building Maintenance Needs within the General Budget

Chromebook Presentation

Executive Session Minutes - Public Release Approvals

Early Start-Time Discussion