

1. Agenda

Documents:

[2016.07.26AGENDA.PDF](#)

2. With Action Taken

Documents:

[2016.07.26WITH ACTION TAKEN.PDF](#)

3. Revised Agenda

Documents:

[2016.07.26REVISED AGENDA.PDF](#)



TOWN OF WESTFORD  
BOARD OF SELECTMEN

TOWN HALL  
55 Main Street  
WESTFORD, MA 01886  
Telephone (978) 692-5501 Fax (978) 399-2557

**MEETING AGENDA**

Tuesday, July 26, 2016

7:00PM

Town Hall, Meeting Room, 55 Main Street

1. 7:00PM **Executive Session:**  
To consider a tentative agreement with OPEIU and discuss strategy with respect to town-wide collective bargaining agreements as an open meeting may have a detrimental effect on the town's bargaining position
2. 7:30PM **Call to Order**
3. 7:31PM **Pledge of Allegiance**
4. 7:32PM **Open Forum/FAQ/Announcements**
5. 7:35PM **Public Hearing: Request to alter the premises of the Section 12 All Alcohol Club License of the Franco-American to include their pavilion and grounds at 55 West Prescott Street**
6. 7:40PM **Request to approve Girl Scout Gold Award project to renovate and build log bridges for trails in the vicinity of Buckboard Drive and Tadmuck Road**  
*-Ally McCabe, Gold Award candidate*
7. 7:45PM **Request to approve Boy Scout Eagle project for improvements to the original Westford Academy site** *-Elliot Coleman, Eagle Scout candidate*
8. 7:50PM **Request to approve the Compliance Certificate for the affordable housing resale of 9 Gatecrest Road at Stone Ridge development**  
*-Rob Downing, Co-Chair, Affordable Housing Committee*
9. 7:55PM **Request input on the Request for Proposals for the sale of Town Farm**  
*-Eric Heideman, Assistant Town Manager*
10. 8:05PM **Old/New Business**
  1. Request to appoint Election Officers for terms to expire July 31, 2017, per the list provided in the meeting packet
  2. Request to appoint David Gutbrod to the Historical Commission with a term to expire June 30, 2019 (annual re-appointment)
  3. Request to appoint Gary Lavelle to the Permanent Town Building Committee with a term to expire June 30, 2018 (annual re-appointment)

4. Request from the Drew Gardens Task Force to add a placeholder article on the October Special Town Meeting warrant to consider amending the Agricultural Preservation Restriction 3 at 66 Boston Road

11. 8:10PM

**Consent Agenda- Request to approve the following**

Street Closing Request

Event: Block Party

Location: Third Street from Broadway Street to Fourth Street

Requestor: Nathan LeDuc

Dates: August 6, 2016

Times: 8:00AM to 8:00PM

Street Closing Request

Event: Fox 25 Zip Trip production

Location: Lincoln Street

Requestor: Town Manager's Office

Dates: August 12, 2016

Times: 3:45AM to 11:00AM

12. 8:15PM

**Minutes for Approval**

For Release

April 26, 2016 – Executive Session

Not For Release

May 10, 2016 – Executive Session

May 24, 2016 – Executive Session

June 14, 2016 – Executive Session

June 28, 2016 – Executive Session

13. 8:20PM

**Board Reports/Updates**

14. 8:25PM

**Town Manager's Report**

1. Request authorization to procure new supply contracts for both natural gas and electricity for municipal facilities through Tradition Energy
2. Request to approve the following contracts:  
P.J. Keating Company for the one-year extension of bituminous concrete (“in-place”) supply

15. 8:30PM

**Correspondence**

16. 8:35PM

**Adjournment**

**Board of Selectmen  
Correspondence  
July 26, 2016**

**Incoming Correspondence:**

15.01	7/08/16	National Grid negotiations status notice
15.02	7/15/16	Bridgewell Gala 2016 invitation
15.03	7/18/16	Northern Middlesex Council of Governments notice of meeting
15.04	7/20/16	Nashoba Valley Chamber of Commerce Chamber View Summer 2016
15.05	7/21/16	Massachusetts Municipal Association Beacon Summer 2016

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**ACTION TAKEN**  
**REVISED MEETING AGENDA**

Tuesday, July 26, 2016

7:00PM

Town Hall, Meeting Room, 55 Main Street

Bill Harman, 10 Chamberlain Road, expressed concern to the board that the terms of the existing agreement regarding the Agricultural Preservation Restrictions at 66 Boston Road were being violated.

1. 7:00PM      **Executive Session:**
  1. To consider the purchase, exchange, lease, or value of the Drew Gardens property located at 66 Boston Road, as an open session may have a detrimental effect on the negotiating position of the public body
  2. To consider a tentative agreement with OPEIU and discuss strategy with respect to town-wide collective bargaining agreements as an open meeting may have a detrimental effect on the town's bargaining position
2. 7:30PM      **Call to Order**
3. 7:31PM      **Pledge of Allegiance**
4. 7:32PM      **Open Forum/FAQ/Announcements**  
Bill Harman repeated the statements made prior to Executive Session.
5. 7:35PM      **Public Hearing: Request to alter the premises of the Section 12 All Alcohol Club License of the Franco-American to include their pavilion and grounds at 55 West Prescott Street**  
Approved 5-0 in accordance with public safety recommendations and amendments: the outdoor serving of alcohol will be allowed from April 1 to November 1; outdoor music must be stopped at 8:30PM
6. 7:40PM      **Request to approve Girl Scout Gold Award project to renovate and build log bridges for trails in the vicinity of Buckboard Drive and Tadmuck Road**  
Approved 5-0  
-Ally McCabe, Gold Award candidate
7. 7:45PM      **Request to approve Boy Scout Eagle project for improvements to the original Westford Academy site**  
Approved 5-0  
-Elliot Coleman, Eagle Scout candidate
8. 7:50PM      **Request to review the Right of First Refusal for the affordable housing resale of 9 Gatecrest Road at the Village at Stone Ridge development and authorize the Westford Housing Authority to notify the property owner**  
Approved 5-0  
-Rob Downing, Co-Chair, Affordable Housing Committee

9. 7:55PM **Request input on the Request for Proposals for the sale of Town Farm**  
*–Eric Heideman, Assistant Town Manager*  
Approved 5-0

10. 8:05PM **Old/New Business**  
Approved 5-0  
without Cindy Lou Kahrs; the list provided in the meeting packet  
Cindy Lou Kahrs approved 4-0 (KR recused from vote)

Approved 5-0

Approved 5-0

Approved 5-0

1. Request to appoint Election Officers for terms to expire July 31, 2017, per
2. Request to appoint David Gutbrod to the Historical Commission with a term to expire June 30, 2019 (annual re-appointment)
3. Request to appoint Gary Lavelle to the Permanent Town Building Committee with a term to expire June 30, 2018 (annual re-appointment)
4. Request from the Drew Gardens Task Force to add a placeholder article on the October Special Town Meeting warrant to consider amending the Agricultural Preservation Restriction 3 at 66 Boston Road

11. 8:10PM **Consent Agenda- Request to approve the following**  
Street Closing Request  
Event: Block Party  
Location: Third Street from Broadway Street to Fourth Street  
Requestor: Nathan LeDuc  
Dates: August 6, 2016  
Times: 8:00AM to 8:00PM

Approved 5-0

Street Closing Request  
Event: Fox 25 Zip Trip production  
Location: Lincoln Street  
Requestor: Town Manager's Office  
Dates: August 12, 2016  
Times: 3:45AM to 11:00AM

12. 8:15PM **Minutes for Approval**  
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Approved 5-0

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June 28, 2016 – Executive Session

Approved 4-0-1

A P-S Abstained

Cont'd to 8/9/2016

13. 8:20PM **Board Reports/Updates**

14. 8:25PM **Town Manager's Report**

Approved 5-0

Approved 4-1  
MK opposed

1. Request authorization to procure new supply contracts for both natural gas and electricity for municipal facilities through Tradition Energy
2. Request to approve the following contracts:  
P.J. Keating Company for the one-year extension of bituminous concrete ("in-place") supply

15. 8:30PM      **Correspondence**

16. 8:35PM      **Adjournment**

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Correspondence  
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