

1. Agenda

Documents:

[2016.02.09AGENDA.PDF](#)

2. With Action Taken

Documents:

[2016.02.09WITH ACTION TAKEN.PDF](#)



TOWN OF WESTFORD
BOARD OF SELECTMEN

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557

MEETING AGENDA

Tuesday, February 9, 2016

7:00PM

Town Hall, Meeting Room, 55 Main Street

1. 7:00PM **Executive Session:**
 1. **To discuss strategy with respect to town-wide non-union and collective bargaining units wages as an open meeting may have a detrimental effect on the town's bargaining position.**
2. 7:30PM **Call to Order**
3. 7:31PM **Pledge of Allegiance**
4. 7:32PM **Open Forum/FAQ/Announcements**
 1. Recognition of *The Lowell Sun* Man of the Year, David Christiana, and Male Athlete of the Year, Jack Koravos
 2. Announce the receipt of a generous donation of \$10,000 from Emerson Hospital to sustain our elderly dental and shingles programs
 3. Announce the receipt of a private donation of \$300 for the Westford Coalition for Non Violence to continue our town's domestic violence prevention programs
5. 7:35PM **Receive update and recommendations on Stormwater Management funding options** -*Paul Starratt, Town Engineer*
-*Keith Readling, Vice President, Raftalis Financial Consultants, Inc.*
6. 7:50PM **Recreation Commission to present options for relocation of Parks/Recreation and Cemetery Departments** -*Kacy Cavistan, Chair*
7. 8:10PM **Old/New Business**
 1. Review alcohol-related incidents at the Tiki Bar at Nashoba Ski Area - *Al Fletcher, owner*
 2. Request to appoint election officers for terms to expire July 31, 2016
 3. Request from the Board of Health to support mosquito control funding for Fiscal Year 2017
8. 8:20PM **April 2, 2016 Annual Town Meeting**
 1. Set order of warrant articles
 2. Review the following articles:

ARTICLE 1	Accept Town Reports	<i>Town Manager</i>
ARTICLE 18	Appropriate Chapter 90 Local Transportation Funds for Roadway Maintenance	<i>Town Manager</i>
ARTICLE 20	Accept Massachusetts General Laws Chapter 73, Section 4 of the Acts of 1986, as Amended by Chapter 126 of the Acts of 1988 Related to Property Tax Exemption Increase by 100% for the Blind, Elderly and Disabled Veterans	<i>Board of Assessors</i>
ARTICLE 22	Authorize Board of Selectmen to Accept Easements	<i>Board of Selectmen</i>
ARTICLE 29	Transfer Custody of Parcels on Mark Vincent Drive, Lakeview Street, and Keyes Road from the Tax Possession Sale Committee to the Conservation Commission	<i>Tax Possession Sale Committee</i>
ARTICLE 30	Transfer Custody of a Parcel on Depot Street from the Tax Possession Sale Committee to the Board of Selectmen	<i>Tax Possession Sale Committee</i>
ARTICLE 31	Rename the Nabnasset Elementary School Gymnasium in Recognition of Frank Bishop	<i>School Committee</i>

9. 8:45PM **Consent Agenda- Request to approve the following**
Banner Request
Event: Announcement of Annual Town Meeting
Organizer: League of Women Voters of Westford
Applicant: Leslie W. Vieth, Secretary, League of Women Voters, Westford
Event Date(s): April 2, 2016
Banner Dates: March 26 to April 6, 2016
Banner Placement: First Parish Church

Town Common and Bandstand Request
Event: Concerts on the Common – Free Summer Concerts
Organizer: Recreation Department
Applicant: Sandra Habe, acting department head
Event Date(s): July 10, 24, and August 7, 21, 2016
Event Times: 3:00PM to 6:30PM

10. 8:50PM **Minutes for Approval**
For Release
Board of Selectmen - Regular Session, January 12, 2016

11. 8:55PM **Board Reports/Updates**

12. 9:00PM **Town Manager’s Report**
1. Request for a letter in support of proposed Fitchburg commuter rail changes
2. Request to approve the following contracts:

- a. Environmental Partners Group for Professional Engineering Services regarding the Abbot Mill Phase II MassWorks Water Main Project in the amount of \$39,300
 - b. TEC, Inc. for a contract amendment for the Oak Hill Road intersection culvert replacement over Gilson Brook in the amount of \$38,310
3. Present 2015 Green Community Competitive Grant Final Report

13. 9:05PM **Correspondence**

14. 9:10PM **Executive Session:**
To discuss strategy with respect to collective bargaining with the Westford Education Association, as an open meeting may have a detrimental effect on the town's bargaining position.

15. 9:15PM **Adjournment**

**Board of Selectmen
Correspondence
February 9, 2015**

Outgoing Correspondence:

13.01 2/5/2016 Letter to abutters as notification of public hearing for proposed underground utilities installation by National Grid in the Hitchin Post Greens

Incoming Correspondence:

13.02 1/29/16 Notice of proposed underground utilities installation by National Grid in the Hitchin Post Greens
13.03 1/29/16 2016 Economic Development Committee work plan
13.04 2/05/16 Letter from Deschenes & Farrell, PC regarding 540 Groton Road

*If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact
Greg Johnson 978-692-5501 extension 1 or email to gregjohnson@westfordma.gov.*



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Voted to accept 5-0

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Selectman Siriani announced that the Kiwanis Club of Westford is forming an Apple Blossom Committee in support of the Apple Blossom Festival. The committee is meeting February 17, 2016, and is open to the public. The Apple Blossom Festival parade is on May 14, 2016.

5. 7:35PM **Receive update and recommendations on Stormwater Management funding options** -Paul Starratt, Town Engineer
-Keith Readling, Vice President, Raftalis Financial Consultants, Inc.

6. 7:50PM **Recreation Commission to present options for relocation of Parks/Recreation and Cemetery Departments** -Kacy Cavistan, Chair

7. 8:10PM **Old/New Business**
1. Review alcohol-related incidents at the Tiki Bar at Nashoba Ski Area – Al Fletcher, owner

Selectmen advised owner to meet with Tiki Bar staff to reinforce serving rules before the season starts.

Approved 5-0

2. Request to appoint election officers for terms to expire July 31, 2016

Approved 5-0

3. Request from the Board of Health to support mosquito control funding for Fiscal Year 2017

8. 8:20PM

April 2, 2016 Annual Town Meeting

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- 2. Review the following articles:

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